

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD ON WEDNESDAY EVENING, OCTOBER 14, 2020. MAYOR LINDA KARLOVITCH PRESIDED.

Mayor Karlovitch read the requirements of the Open Public Meetings Act and said in light of the public health emergency caused by Corona Virus the Council meetings will continue on their regular scheduled meeting dates. Please note the time for the work session has been changed to a new commencement time of 6PM, the regular council meeting will continue to commence as soon as possible after the work session.

The Salute to the Flag was led by Mayor Karlovitch.

ROLL CALL

Roll Call at 8:00 P.M. showed the following Council Members present: Kaye Ceceri, Larry Clementi, Mark David, Louis DeMondo, Jerry Laudati, Daniel Lopez.

MINUTES

It was moved by Councilwoman Ceceri, seconded by Councilman David and carried that the minutes of the minutes of the Regular Council meeting of 9/23/20 be approved as submitted. (Copies furnished each Council Member prior to the meeting). All in favor.

COMMUNICATIONS AND PETITIONS

- NJSLOM Notices (emailed to all)
- NJDOT – Local Freight Impact Fund

It was moved by Councilwoman Clementi, seconded by Councilman Lopez and carried that the above communications be received and filed, and any money amounts indicated be spread over the minutes. All in favor.

MAYORS REPORT

Mayor Karlovitch thanked the County for the free COVID testing they offered to our residents yesterday. We had a great turnout, 320 tests were administered, 288 walk-ups and 32 at the Senior Center. Currently Kenilworth, from start to date, has 173 cases of Corona Virus. The Borough picnic at DiMario Park for our seniors was a lot of fun and was well attended, there was music and everyone enjoyed getting out. We are currently working with the County on getting their Senior Nutrition Program up and running, this will provide our seniors with a grab and go boxed lunch twice a week starting October 7th on Tuesdays and Thursdays.

REPORT OF COMMITTEES

FINANCE

Councilman Lopez reported the Tax and Finance Department has been busy with resident requests to complete our portion of the New Jersey Property Tax Reimbursement (Senior Tax Freeze) forms. Just a reminder that these forms must be postmarked on or before November 2nd. Please do not wait until the last minute, now is the time to come into the Finance Department if you need help filling out your section of the form. Questions about this program can be answered by the state at 1-800-882-6597. 4th Quarter property tax bills are due November 1 with a grace

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period extended to November 10th. Payments are starting to come in. If you have not received your tax bill, please contact the tax and finance office at 908-276-5800.

DEPARTMENT OF PUBLIC WORKS

Councilman David reported Bulk Pick-up for the north side of town began today and next Wednesday October 21st is the southside. They do not pick-up refrigerators, electronics and things like that so don't put them out to the curb. The Councilman said he did see a few refrigerators out there and bulk will not pick them up. He said we will be welcoming aboard an Acting Superintendent for the DPW tonight.

PUBLIC SAFETY

Councilman Clementi said he received the September 2020 report from Police Chief Zimmerman and there were 1,779 calls for service, 162 calls through 9-1-1 and 86 summonses. The Chief said that our hearts go out to the Moll Family, we have lost a dear friend and valued colleague. It is with deep personal regret that he informed everyone that retired Lieutenant Henry Moll passed away last week. The Kenilworth Police Department not only grieves at the passing of a tremendous individual, but also for the loss his family suffers. The Borough of Kenilworth and Kenilworth Police Department appreciated the faithful service Lieutenant Henry Moll provided to our community. We will all miss a great human being. Our thoughts and prayers are with the Moll family at this time.

Councilman Clementi asked for a moment of silence for Lt. Henry Moll.

On Sept. 26th the Kenilworth Police Department assisted the Kenilworth Board of Health with their annual Health Fair. This year it was held in the St. Theresa's School parking lot where Flu Shots were successfully administered to participants.

Oct. 4th: The United Methodist Church held a Stand Against Racism Rally on their front lawn. Mayor Karlovitch and Borough councilmembers along with Chief John Zimmerman and Captain Fred Soos from the Kenilworth Police Department attended. The event was peaceful and consisted of music, dialogue, and speakers.

DEPARTMENT OF PLANNING, ZONING & ORDINANCE

Councilman DeMondo reported he received the Construction Report for September, the building fees were \$14,712.00, trust state fees were \$941.00 and miscellaneous fees were \$1,635.00 for a total of \$17,288.00. He said he spoke with our Zoning Officer Kevin O'Brien and he has submitted a draft report on his activities and future recommendations to our Mayor for her to review.

DEPARTMENT OF RECREATION AND FIRE

Councilwoman Ceceri reported the Recreation Department on Saturday, October 24th and Sunday, October 25th will have a ghost and witch hunt starting at 9:30AM. The hunt forms can be picked up in front of the Recreation Center between 9:30 and 12PM on the 24th and you must register. Saturday, October 31st is our Halloween Trick or Trunk at Harding School's back parking lot from 9AM to 10:30AM. Judges will be driving around the entire week of October 25th for the House Decorating Contest and winners will be announced on Halloween night. Registration for all events must be done via Community Pass, registration for each event will be open the week

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prior to the event happening and will be posted on the Recreation Facebook page. All events are for Kenilworth residents only, space will be limited for some of the events and social distancing will be maintained and masks will be required to be worn by all participants. If there are questions reach out to the program administrator, Kristin Boyle at 908-400-2934. Tonight we will be appointing a new first responder for the Fire Department/Rescue Squad. Councilwoman Ceceri received the September report from Chief Krueger. She said there was a brush/leaf/mulch fire and she asked residents to try not to park on leaves, if you see a pile of leaves, try to avoid it. The Fire Department travelled 122 miles and utilized 188 man-hours and the Rescue Squad responded to 42 calls and travelled 397 miles and utilized 80 man hours.

DEPARTMENT OF HEALTH, EDUCATION & HUMAN SERVICES

Councilman Laudati reported the Senior picnic was a great success. He said he hopes the Grab and Go program for lunches for the seniors is successful. He said there are dates on the Union County calendar of food pantries stocks at Kean College. He said in June or July the senate and the congress passed a bill called Stop Senior Scam Act. He said all the governors in the County are getting together to try and find ways to avoid people scamming seniors. He said, since February there were 178 positive COVID19 cases and in the last 30 days, only 10 cases. He said the Health Fair had 128 people who got vaccinated with the flu shot and of that 122 were from Kenilworth. November 1st is the Rabies Clinic from 11AM to 1PM at St. Theresa's parking lot. The Councilman said Tony and the DPW are going to examine the roof at the Library. On October 19th the library will start to deliver books library to library and also the library is starting night programs. The budget process started for the school and they are going to go to solar power next year and they estimated a savings of \$40,000.00 per year for the next 15 years. The Board voted to allow Trunk or Treat to be held at Harding parking lot. The football team played 2 games with limited capacity in the stadium and they had zero problems.

CONSENT AGENDA

Resolutions No. 1 thru 22 are listed on Consent Agenda and will be enacted by one motion in the form listed below. All items will be recorded individually in full in the minutes.

Councilman Clementi moved that all items under the Consent Agenda be approved, seconded by Councilman Lopez. All in favor.

RESOLUTION NO. 1

BE IT RESOLVED, that the Chief Finance Officer be authorized to make payments and transfers for necessary obligations prior to the next regularly scheduled Council Meeting.

BE IT FURTHER RESOLVED, that the Governing Body authorizes, Assistant Finance Officer Lisa Wood to carry out the duties and responsibilities of the Chief Financial Officer as outlined in Borough Code Chapter 5-34, in the event of his absence.

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RESOLUTION NO. 2

WHEREAS: Duplicate tax payments were made for the 4th Q quarter of 2020 for the following properties located in Kenilworth, NJ, and;

WHEREAS, this resulted in the overpayment of taxes for the 4th quarter of 2020, and;

NOW, THEREFORE BE IT RESOLVED that the Treasurer, after proper notation on the tax account records by the Collector of Taxes, be and is hereby authorized to issue a warrant as follows.

Refund: Jaime & Maria Rebelo,
 68 So. 20th Street, Kenilworth
 BL 115/Lot 2 68 So. 20th Street
 \$ 2,838.14

RESOLUTION NO. 3

Whereas, the following property was issued a Construction Permit and fees were received by the Building Department.

Whereas, the homeowner is a Senior and eligible for a Senior Exemption for certain construction fees per Ordinance § 91-1.1. - Seniors and volunteer firemen exempt from certain construction fees.

Now, Therefore, Be It Resolved that the Treasurer be and is hereby authorized to draw a warrant to refund the following:

Amount of \$156.00 be refunded to the homeowner:
 Ms. Maureen Kubeck
 47 South 18th Street
 Kenilworth, New Jersey 07033

For Construction Permit Exemption Fees for Seniors – Permit

Number 20000159

47 South 47th Street
Kenilworth, NJ 07033
Block: 112 Lot: 19

RESOLUTION NO. 4

WHEREAS, the State of New Jersey Department of Military and Veterans Affairs has confirmed that Mr. Aaron Remson, a resident of Kenilworth who resides at 75 South 20th Street (Block 114, Lot 32.02) was granted a determination of 100% total disability by the United States Department of Veterans Affairs, and

WHEREAS, Mr. Remson has made an application to the Tax Assessor for an exemption from property taxes on the above address based on his disabled veteran's status under N.J.S.A. 54:4-3.30; and

WHEREAS, it is recommended by the former tax assessor, Paul G. Parsons, in a letter dated March 4th, 2020 to the tax collector that Mr. Remson be granted full tax exemption from billed property taxes as of February 25, 2020,

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NOW, THEREFORE, BE IT RESOLVED, by the Governing Body of the Borough of Kenilworth, County of Union, State of New Jersey that Mr. Remson be granted a full tax exemption from taxes billed to 75 South 20th Street, Kenilworth, NJ, as of February 25, 2020, and the former property owner will be responsible for paying property taxes from January 1st, 2020, through February 24, 2020, and that the former property owner will be refunded the amount of \$416.60 which represents the overpayment of taxes he paid.

Refund: Grunwald Properties, LLC, 107 E. Curtis Street, Linden, NJ 07036-2979
Refund Amount: \$416.60

RESOLUTION NO. 5

Whereas, the following property was issued a permit, and fees were received by the Building Department;

Whereas, the permit has been cancelled;

Now, Therefore, Be It Resolved, that the Treasurer be and is hereby authorized to draw a warrant to refund the following to:

Amount of \$3,628.00 to be refunded to the owner:
Paparatto Construction Company
295 North Michigan Avenue
Kenilworth, NJ 07033

For Permit #20-000061
203 North 15th Street, Kenilworth, NJ 07033
Block 33, Lot 2.01

0-01-08-160-000 (Account #06)

RESOLUTION NO. 6

WHEREAS, the Borough of Kenilworth has been awarded funding from Union County 2020 Infrastructure Grant for Records Scanning and Document Management; and

WHEREAS, the Borough of Kenilworth has awarded **Foveonics Imaging Technologies** under Educational Services Commission of New Jersey Cooperative Pricing System #65MCESCCPS by resolution #3 on June 10, 2020 for the document management of for "Offsite Files" and "Phase 1 – Construction Files/Plans"; and

WHEREAS, the offsite files portion of the project has been completed and a balance of \$28,047.58 remains on the offsite files proposal that could be utilized for the Phase 1 portion of the project for Construction Files/Plans.

THEREFORE, BE IT RESOLVED, the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey approve the use of the remaining balance of funds for "Offsite Files" be used towards the "Phase 1 – Construction Files/Plans" portion of the Union County 2020 Infrastructure Grant for Records Scanning and Document Management in accordance with the statement of work.

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CERTIFICATION OF FUNDS

APPROPRIATION:

Union County 2020 Infrastructure
& Municipal Aid Grant

J. Delorio, Treasurer

RESOLUTION NO. 7

BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth of Union County, New Jersey upon recommendation of the Borough Engineer that Payment #2 for the Contract listed below be and is hereby approved.

BE IT RESOLVED that the payment authorized herein is conditioned upon compliance with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et. seq.; and

TITLE OF JOB: Recreation Building Renovations

CONTRACTOR: **Tekcon, Inc.**
262 Bennets Lane, Somerset, NJ 08873

ENGINEER: Harbor Consultants, Inc.
320 North Avenue, East, Cranford, NJ 07016

Payment #1

TOTAL ORIGINAL CONTRACT PRICE	\$87,984.00
Change Order Amount	\$0.00
Total Completed and stored to date:	\$18,820.00
Less 5% retaining to date	\$941.00
Total Earned less retainage	\$17,879.00
Less Previous Payments	\$2,926.00
Amount Due	\$14,953.00

Balance to Finish \$70,105.00

All bills on file in the Finance Office. This Resolution to take effect upon certification by the Borough Treasurer that sufficient funds are available.

CERTIFICATION OF FUNDS

APPROPRIATION:

Union County 2019 Kids Rec Grant

JOE DEIORIO, TREASURER

RESOLUTION NO. 8

WHEREAS, the Borough Engineer has recommended an inflow and infiltration study; and,

WHEREAS, based on the size and scope of such undertaking, the professional services of the Borough Engineer are considered desirable by Borough management; and,

WHEREAS, the Mayor and Council (hereinafter, the "Governing Body" of the Borough concur with the sentiments and recommendation of the Borough Engineer and wish to enlist the professional services of the Borough Engineer for the necessary services associated with the project here forward known as "Inflow & Infiltration Study."

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NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey, that a Professional Services Contract for the professional engineering and construction managements services for the project: "I & I Study" be awarded to Harbor Consultants 320 N Ave E, Cranford, NJ 07016, for the sum not to exceed Eight Thousand Dollars and Zero Cents (\$8,000); and,

BE IT FURTHER RESOLVED that this Resolution shall take effect upon certification on this Resolution by the Borough Chief Financial Officer that sufficient funds are available for stated purpose; and,

BE IT FURTHER RESOLVED that charges incrementally incurred and paid associated with this contract shall be pursuant to the contract terms authorized in Resolution #17 of January 3, 2020.

RESOLUTION NO. 9

WHEREAS, the Borough Administrator has applied and was awarded a 2019 New Jersey Department of Transportation Grant and has been approved for Roadway Upgrades; and,

WHEREAS, based on the size and scope of such undertaking, the professional services of the Borough Engineer are considered desirable by Borough management; and,

WHEREAS, the Mayor and Council (hereinafter, the "Governing Body" of the Borough concur with the sentiments and recommendation of the Borough Engineer and wish to enlist the professional services of the Borough Engineer for the necessary services associated with the project here forward known as "2019 NJDOT Roadway Improvements"

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey, that a Professional Services Contract for the professional engineering and construction managements services for the project: "2019 NJDOT Roadway Improvement Project." be awarded to Harbor Consultants 320 N Ave E, Cranford, NJ 07016, for the sum not to exceed Seventy Thousand Dollars and Zero Cents (\$70,000); and,

BE IT FURTHER RESOLVED that this Resolution shall take effect upon certification on this Resolution by the Borough Chief Financial Officer that sufficient funds are available for stated purpose; and,

BE IT FURTHER RESOLVED that charges incrementally incurred and paid associated with this contract shall be pursuant to the contract terms authorized in Resolution #17 of January 3, 2020.

RESOLUTION NO. 10

WHEREAS, the Borough Administrator has applied and was awarded a 2020 New Jersey Department of Transportation Grant and has been approved for Roadway Upgrades; and,

WHEREAS, based on the size and scope of such undertaking, the professional services of the Borough Engineer are considered desirable by Borough management; and,

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WHEREAS, the Mayor and Council (hereinafter, the “Governing Body” of the Borough concur with the sentiments and recommendation of the Borough Engineer and wish to enlist the professional services of the Borough Engineer for the necessary services associated with the project here forward known as “2020 NJDOT Roadway Improvements”

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey, that a Professional Services Contract for the professional engineering and construction managements services for the project: “2020 NJDOT Roadway Improvement Project.” be awarded to Harbor Consultants 320 N Ave E, Cranford, NJ 07016, for the sum not to exceed Seventy Thousand Dollars and Zero Cents (\$70,000); and,

BE IT FURTHER RESOLVED that this Resolution shall take effect upon certification on this Resolution by the Borough Chief Financial Officer that sufficient funds are available for stated purpose; and,

BE IT FURTHER RESOLVED that charges incrementally incurred and paid associated with this contract shall be pursuant to the contract terms authorized in Resolution #17 of January 3, 2020.

RESOLUTION NO. 11

WHEREAS, the Borough Governing Body has identified a drainage issue on South 18th Street and,

WHEREAS, based on the size and scope of such undertaking, the professional services of the Borough Engineer are considered desirable by Borough management; and,

WHEREAS, the Mayor and Council (hereinafter, the “Governing Body” of the Borough concur with the sentiments and recommendation of the Borough management and wish to enlist the professional services of the Borough Engineer for the necessary services associated with the project here forward known as “South 18th Street Drainage Improvements”

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey, that a Professional Services Contract for the professional engineering and construction managements services for the project: “South 18th Street Drainage Improvements.” be awarded to Harbor Consultants 320 N Ave E, Cranford, NJ 07016, for the sum not to exceed Eleven Thousand Five Hundred Dollars and Zero Cents (\$11,500); and,

BE IT FURTHER RESOLVED that this Resolution shall take effect upon certification on this Resolution by the Borough Chief Financial Officer that sufficient funds are available for stated purpose; and,

BE IT FURTHER RESOLVED that charges incrementally incurred and paid associated with this contract shall be pursuant to the contract terms authorized in Resolution #17 of January 3, 2020.

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RESOLUTION NO. 12

WHEREAS, the Borough was awarded a Community Development Block Grant for Year 46 for the installation of ADA Curbs and,

WHEREAS, based on the size and scope of such undertaking, the professional services of the Borough Engineer are considered desirable by Borough management; and,

WHEREAS, the Mayor and Council (hereinafter, the "Governing Body" of the Borough concur with the sentiments and recommendation of the Borough management and wish to enlist the professional services of the Borough Engineer for the necessary services associated with the project here forward known as "CDBG Year 46 ADA Curbs on Sheridan, Lafayette and Newark Avenues"

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey, that a Professional Services Contract for the professional engineering and construction managements services for the project: "CDBG Year 46 ADA Curbs on Sheridan, Lafayette and Newark Avenues" be awarded to Harbor Consultants 320 N Ave E, Cranford, NJ 07016, for the sum not to exceed Eight Thousand Dollars and Zero Cents (\$8,000); and,

BE IT FURTHER RESOLVED that this Resolution shall take effect upon certification on this Resolution by the Borough Chief Financial Officer that sufficient funds are available for stated purpose; and,

BE IT FURTHER RESOLVED that charges incrementally incurred and paid associated with this contract shall be pursuant to the contract terms authorized in Resolution #17 of January 3, 2020.

RESOLUTION NO. 13

WHEREAS, the Borough Governing Body has identified a need for Recreation Building and Park Improvements and,

WHEREAS, the Borough of Kenilworth was awarded Union County Recreation Trust Grants for 2018 and 2019 for the same; and

WHEREAS, based on the size and scope of such undertaking, the professional services of the Borough Engineer are considered desirable by Borough management; and,

WHEREAS, the Mayor and Council (hereinafter, the "Governing Body" of the Borough concur with the sentiments and recommendation of the Borough management and wish to enlist the professional services of the Borough Engineer for the necessary services associated with the project here forward known as "2018/2019 Union County Kids Recreation"

NOW THEREFORE BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey, that a Professional Services Contract for the professional engineering and construction managements services for the project: "2018/2019 Union County Kids Recreation." be awarded to Harbor Consultants 320 N Ave E, Cranford, NJ 07016, for the sum not to exceed Twelve Thousand and Zero Cents (\$12,000); and,

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BE IT FURTHER RESOLVED that this Resolution shall take effect upon certification on this Resolution by the Borough Chief Financial Officer that sufficient funds are available for stated purpose; and,

BE IT FURTHER RESOLVED that charges incrementally incurred and paid associated with this contract shall be pursuant to the contract terms authorized in Resolution #17 of January 3, 2020.

RESOLUTION NO. 14

WHEREAS, nine (9) bids were received for **Sidewalk Replacement – Phase 2**; the borough engineer recommends **MNC Concrete, LLC.**, Inc. at their quote of \$59,444.44.00; and

WHEREAS, the Municipal Treasurer has certified as to the availability of funds for this purpose; and

WHEREAS, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the Mayor and Council pass a resolution authorizing the award of contracts.

NOW THEREFORE BE IT RESOLVED, as follows:

1. The Borough of Kenilworth hereby awards **MNC Concrete, LLC., 2 Beach Haven Way, Waretown, NJ 08758** whose total proposal amounted to **\$59,444.44.00**
2. The Mayor and the Borough Clerk are hereby authorized to execute all documents to effectuate the purposes herein above expressed.

CERTIFICATION OF FUNDS

APPROPRIATION:

JOSEPH DEIORIO, TREASURER

RESOLUTION NO. 15

Whereas, the Department of Public Works Superintendent recommended the purchase of a 2-Ton Falcon RME Asphalt Hot Patcher Dump Trailer which funds will be available; and

Whereas, pursuant to NJSA 52:34-6.2 the Borough of Kenilworth may enter into cooperative purchasing agreements with other states for purchase of goods, services; and

Whereas, the Borough is a member of the Sourcewell National Cooperative; and

Whereas Local Finance Notice 2012-10 requires the publication of a Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement; and

Now Therefore Be It Resolved that the Governing Body of the Borough of Kenilworth authorizes the Borough Clerk to advertise such notice as required; and

Be It Further Resolved, that the Governing Body authorize the Chief Financial Officer/Qualified Purchasing Agent the prepare the necessary resolution and award documents after the prescribed time of the notice for at the appropriate regular meeting of Mayor and Council

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RESOLUTION NO. 16

WHEREAS, the Union County Department of Public Works & Facilities Management has established the 2020 Rate for the Leaf Composting Facility at the Conservation Center; and

The current 2019 rate is established as follows:

\$2.00 PER YARD – LOOSE

\$4.00 PER YARD – COMPACTED

WHEREAS, Borough of Kenilworth is desirous of continuing participation in the Leaf Composting Facility Program; and

NOW THEREFORE, BE IT RESOLVED THAT, the Mayor and Clerk are authorized to execute this Memorandum of Understanding on behalf of the Borough of Kenilworth

RESOLUTION NO. 17

WHEREAS, the Borough of Kenilworth operates a Department of Public Works “DPW” serving the citizens of the of Kenilworth for the provision of public works services; and

WHEREAS, the position of Superintendent is vacant and in the best interest of the Borough the “DPW” Committee is recommending the appointment of **Michael Calixto**, of 161 Glenwood Rd. Elizabeth, NJ 07208 as **Acting Superintendent** of the Kenilworth Public Works Department pursuant to NJSA 40A:9-154.6g7c.; and

WHEREAS, this appointment is contingent upon Mr. Calixto attaining certification of a Certified Public Works Manager “CPWM” no later than two (2) years from the effective date of the appointment; and

NOW, THEREFORE, BE IT RESOLVED, by the Borough Council of the Borough of Kenilworth, County of Union, State of New Jersey that the Mayor and Borough Clerk are authorized and directed to execute the contract, which conforms in substance, between the Borough of Kenilworth and **Michael Calixto** as **Acting Superintendent** of the Kenilworth Public Works Department effective October 19, 2020 at a salary of \$75,000.00 per annum (pro-rated).

BE IT FURTHER RESOLVED, that this offer of employment is contingent upon successful completion of medical release, criminal and background checks.

RESOLUTION NO. 18

WHEREAS, Frank Pizzi has resigned from service to the Borough of Kenilworth Public Works Department effective October 2, 2020; and

WHEREAS, the Frank Pizzi is entitled to buyout pay as per his contract, as follows;

<u>Type</u>	<u># of days</u>	<u>Daily Rate (8 hours x \$32.00)</u>	
Personal Day	0	\$256.00	\$0.00
Sick Day	6 Pro-rated	\$256.00	\$1,536.00

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Accumulated Sick	0	\$256.00	\$0.00
Vacation Days	2.5 Pro-rated	\$256.00	\$ 640.00
Total Due	8.5		\$ 2,176.00

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth that the Finance Department is authorized to make payment as indicated above based on a final calculation upon his last day of work, October 2, 2020.

RESOLUTION NO. 19

Whereas, all persons accepting a regular position with the Department of Public Works are initially placed on probation. The probationary period is an extension of the selection process and must be successfully completed before an individual becomes a permanent employee.

Whereas, the probationary period of ninety (90) days begins upon commencement of duty and may be extended for an additional thirty (30) day period, at the option of the Superintendent of the Department and with the concurrence of the Union; and

Whereas, Upon successful completion of the probationary period, the employee shall become a regular permanent employee.

Whereas, pursuant to the Teamsters Local #11, Article 26 "Wages", Section 5 et. seq. authorizes the enhancement of compensation at a range determined by the Governing Body; and

Whereas, the Council Chair of the Department Works Department certifies that Joseph Santangelo has completed the probationary period and recommends permanent employment of Joseph Santangelo at an hourly rate of \$19.00 as determined by the level of skills displayed during the probationary period.

Therefore Be It Resolved, that the Borough Council approves the permanent employment of **Joseph Santangelo** at a rate of **\$19.00**, effective as of the Monday of the week following the approval of this resolution by the governing body (Monday, October 19, 2020).

RESOLUTION NO. 20

WHEREAS, the Borough of Kenilworth has entered into an Agreement with the Kenilworth Board of Education to provide a Class III Special Law Enforcement Officer (SLEO) within the Kenilworth school system for the 2020/2021 school year; and

WHEREAS, the Kenilworth Board of Education agrees reimburse the Borough of Kenilworth for all costs associated with the compensation and salary of SLEO, Class III as provided in the SLEO agreement, section XIV.

THEREFORE BE IT RESOLVED, that pursuant to P.L. 2016 Chapter 68-S86 and N.J.S.A. 40A:14-146.14 et. seq the following individual is appointed Class III Special Law Enforcement Officer, effective September 1, 2020 through August 31, 2021 at a rate of \$26.00 per hour:

William Hannon, Sr.
46 Dorset Dr.
Kenilworth, NJ 07033

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RESOLUTION NO. 21

BE IT RESOLVED, that the following individual be appointed on the Kenilworth Fire Department;

<u>Name</u>	<u>Appointment</u>
Rae Mauro	Probationary EMT

BE IT FURTHER RESOLVED that this appointment is contingent upon successful completion of medical release, criminal and background checks.

RESOLUTION NO. 22

WHEREAS, the Borough of Kenilworth (“Borough”) and the County of Union (“County”) are desirous of entering into a Shared Services Agreement to ensure uninterrupted services provided by the Borough’s Public Works Department based on the Borough’s need for Certified Public Works Manger; and

WHEREAS, the County is able to provide Certified Public Manger services in accordance with the attached agreement; and

NOW THEREFORE BE IT RESOLVED, that the Mayor and Borough Administrator are authorized to, execute a Shared Services Agreement, substantially the same form as is attached, with the County of Union.

BE IT FURTHER RESOLVED, that this Resolution shall take effect upon certification on this Resolution by the Borough Chief Financial Officer that sufficient funds are available for stated purpose.

CERTIFICATION OF FUNDS
APPROPRIATION:

JOSEPH DEIORIO, TREASURER

OATH OF OFFICE – Michael Calixto

Mayor Karlovitch administered the Oath of Office to Michael Calixto.

Mayor Karlovitch welcomed Michael Calixto our new Acting Superintendent for the Borough and she said it is her honor to administer the Oath of Office. She wished him a long and happy career here and is happy that he is here.

MEETING OPEN TO THE PUBLIC

Motion was made by Councilman Laudati, seconded by Councilwoman Ceceri to open the meeting to the public. All in favor.

Bob Herbert, 14 North 12th Street – Mr. Herbert said that on North 12th Street between the Boulevard and Washington Avenue said trucks constantly come down the street and the trucks are collapsing our manhole covers down the center of the road, there is a big crack on the street. He asked the Council to look into the situation.

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD ON WEDNESDAY EVENING, OCTOBER 14, 2020. MAYOR LINDA KARLOVITCH PRESIDED.

Councilwoman Ceceri thanked everyone who made it to her daughter's memorial, it was a beautiful celebration. She did not get to see everyone but she knows a lot of the town was there. She and Michael gave a heartfelt thanks to everyone.

Motion was made by Councilman Laudati, seconded by Councilwoman Ceceri to close the meeting to the public. All in favor.

GENERAL BUSINESS

Councilman Laudati said the Crossing Guards are not wearing masks when they are crossing the kids and he asked the Chief to look into that. He said there is a lot of debris and the grass was high on 14th Street near the DPW yard.

Councilman DeMondo reiterated what Councilman Laudati mentioned about the Senior picnic. He thanked Laura for all her help and everyone else that was a part of that event, it turned out to be great and he met a lot of senior residents.

ADJOURNMENT

There being no further business to come before the Council, it was moved by Councilman Laudati, seconded by Councilman Lopez and carried, that the meeting be adjourned to the call of the chair.

9:00 P.M.

Respectfully submitted

Kathleen Moschitta
Deputy Borough Clerk