

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD ON WEDNESDAY EVENING, SEPTEMBER 26, 2018. MAYOR DELUCA PRESIDED.

Mayor Deluca read the requirements of the Open Public Meetings Act.

The Salute to the Flag was led by Mayor Deluca.

ROLL CALL

Roll Call at 8:00 P.M. showed the following Council Members present: Kay Ceceri, Larry Clementi, Mark David, Linda Karlovitch, Jerry Laudati and Robert Schielke.

MINUTES

It was moved by Councilman David, seconded by Councilman Schielke and carried that the minutes of the Regular Council Meeting, Work Session and Executive Session of September 22, 2018 be approved as submitted. (Copies furnished each Council Member prior to the meeting). All in favor.

COMMUNICATIONS AND PETITIONS

- NJSLOM Notices (emailed to all)

It was moved by Councilman Clementi, seconded by Councilwoman Karlovitch and carried that the above communications be received and filed and any money amounts indicated be spread over the minutes. All in favor.

MAYORS REPORT

Mayor Deluca reminded everyone the Kenilworth Farmers Market is on Tuesdays. UC is having their Fall Festival on Sunday. Town wide garage sale is October 6 & 7<sup>th</sup>, please bring exact change or check if you want to participate. After the garage sale is bulk pick up October 10<sup>th</sup> is the north side and October 17<sup>th</sup> is the south side.

REPORT OF COMMITTEES

FINANCE DEPARTMENT

Councilwoman Karlovitch reported that tax bills were mailed out Monday for the 4<sup>th</sup> quarter and payments are due November 1<sup>st</sup>. They have also been mailed out for the 1<sup>st</sup> and 2<sup>nd</sup> quarter of 2019. The Finance Committee will be meeting with the CFO, auditor and bond counsel to discuss the Borough's debt service and potential bond sale. Save the date, Pride in Kenilworth Committee will be having a fall event....Carving it out Kenilworth on October 19<sup>th</sup> at 6:30 to 8:30PM, residents are encouraged to bring a carved pumpkin to the pumpkin patch located at the Library. There will be prizes, live music along with cider, donuts and a beer garden.

DEPARTMENT OF PUBLIC WORKS

Councilman David reported that October 10<sup>th</sup> is north side bulk pick up and October 17<sup>th</sup> is for the south side. Any metal you have should be placed at the curb and will be collected by the DPW. Electronics can

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD ON WEDNESDAY EVENING, SEPTEMBER 26, 2018. MAYOR DELUCA PRESIDED.

be brought to the DPW yard Monday thru Friday, 7AM to 2PM....you should not throw electronics out with the bulk waste. When you get to the yard to drop off electronics you must see the yard attendant.

PUBLIC SAFETY

Councilman Clementi reported from the Chief ...in the late evening early morning on Monday, September 22<sup>nd</sup> into September 23<sup>rd</sup> there were 5 more vehicle burglaries thefts in the Borough. There were 2 on Red Oak Lane, 2 on Red Maple Lane and 1 on Union Avenue, all 5 vehicles were left unlocked and the vehicles contents were gone through and currency, coins and gps electronic devices were stolen. Residents are urged to report any suspicious persons on or near parked vehicles in their neighbor's driveways and in front of their homes.

DEPARTMENT OF PLANNING, ZONING & ORDINANCES

Councilman Schielke had nothing to report.

DEPARTMENT OF RECREATION AND FIRE

Councilwoman Ceceri reported that on Friday, September 29<sup>th</sup> at 1:00 PM, Kenilworth Fire Department will vs the Kenilworth Police Department in a softball game at DiMario Park and all proceeds will go to charity. On Friday, November 16<sup>th</sup> the Kenilworth Rescue Squad will present a Motown event with dancing from 7PM to midnight at the Kenilworth VFW. Beer wine and soda is included and feel free to bring snacks. There will be a Tricky Tray with many prizes and a 50/50 drawing and tickets are \$25.00 each for ages 21 and up. Basketball registration is now open at the Recreation and the Spooktacular is scheduled for Saturday, October 27<sup>th</sup>, a flyer will be sent out next week with the details.

DEPARTMENT OF HEALTH, EDUCATION & HUMAN SERVICES

Councilman Laudati reported he met with the new director who has proceeded with all the programs this year. The Health Department is planning for a rabies clinic next year. The school has a new director who has taken everything old from the previous superintendent and is brining it forward and making sure our kids are in line to graduate and write their essays. He urged parents to look at sending their kids to UC College.

CONSENT AGENDA

Resolutions No. 1 thru 16 are listed on Consent Agenda and will be enacted by one motion in the form listed below. All items will be recorded individually in full in the minutes.

Councilwoman Karlovitch moved that all items under the Consent Agenda be approved, seconded by Councilman Clementi. All in favor.

RESOLUTION NO. 1

BE IT HEREBY RESOLVED: That all bills be paid when properly audited and funds are available.

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD ON WEDNESDAY EVENING, SEPTEMBER 26, 2018. MAYOR DELUCA PRESIDED.

RESOLUTION NO. 2

**Whereas**, the Borough of Kenilworth authorizes the Qualified Purchasing Agent and Municipal Clerk to award a contract to NJ Fire Equipment in the amount of \$28,272.00 by resolution on September 12, 2018; and

**Whereas**, the total sum was incorrectly noted in said resolution (\$583.20 deficient).

**Now, Therefore, Be It Resolved** the Borough of Kenilworth authorizes the Qualified Purchasing Agent and Municipal Clerk to award a contract to:

NJ Fire Equipment  
119-131 Rt. 22 East  
Green Brook, NJ 08812  
State Contract #A80961

in the correct amount of **\$28,855.20** for purchase of Scott Carbon Warp Cylinder & Valve Complete with brackets

---

Charge: C-04-55-189-106  
Certification of Funds  
Joseph Delorio, Treasurer

RESOLUTION NO. 3

**WHEREAS**, the Borough Council authorized the Mayor to enter into a Memorandum of Understanding with the Teamsters Local #11, effective August 13, 2018; and

**WHEREAS**, Article 26 "Wages" Section 5 "CDL", item 2 authorizes the enhancement of compensation for Public Works employees that obtain a CDL endorsement; and

**WHEREAS**, Ronald Ott, has obtained the Class B CDL, with airbrake endorsement, on 9/11/18; and

**WHEREAS**, the Superintendent of the Department of Public Works recommends that Ronald Ott's hourly rate be brought up the \$20.00 per hour in accordance with Article 26. Sec. 5 – 2 of the current Teamsters Local #11 contract.

**NOW THEREFORE BE IT RESOLVED**, that Ronald Ott's hourly rate increase be effective as of the Monday of the week following the approval of this resolution by the governing body (Monday, October 1, 2018).

RESOLUTION NO. 4

**WHEREAS**, the New Jersey Department of Transportation (NJDOT) offers comprehensive Pedestrian Safety Initiative grant funding for the Safe Streets to Transit (SSTT) program. This federally funded program is administered by NJDOT, in partnership with the North Jersey Transportation Planning Authority (NJTPA), the Delaware Valley Regional Planning Commission (DVRPC), and the South Jersey Transportation Planning Organization (SJTPO); and,

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD ON WEDNESDAY EVENING, SEPTEMBER 26, 2018. MAYOR DELUCA PRESIDED.

**WHEREAS**, this program provides funding to counties and municipalities in improving access to transit facilities and all nodes of public transportation; and

**WHEREAS**, Municipalities and counties are welcome to apply; the objectives of SSTS projects are to improve the overall safety and accessibility for mass transit riders walking to transit facilities, to encourage mass transit users to walk to transit stations, and to facilitate the implementation of projects and activities that will improve safety in the vicinity of transit facilities.

**NOW THEREFORE BE IT RESOLVED**, that the Mayor and Clerk be authorized to submit a grant application to the State of New Jersey, Department of Transportation for the 2018 Safe Streets to Transit (SSTT) program on behalf of the Borough of Kenilworth.

**RESOLUTION NO. 5**

**WHEREAS**, pursuant to Borough Code Chapter 48-5, the Police Chief is authorized to designate the supervisor and members of the Traffic Bureau; and

**WHEREAS**, after due deliberation with the Police Committee.

**BE IT RESOLVED**, that the Police Chief's recommendation of Lt. Paul Campanelli as Traffic Officer is authorized effective October 1, 2018.

**BE IT FURTHER RESOLVED**, that the Traffic Officer stipend is also authorized effective October 1, 2018.

**RESOLUTION NO. 6**

**WHEREAS**, the Borough of Kenilworth has entered into an Agreement with the Kenilworth Board of Education to provide a Class III Special Law Enforcement Officer (SLEO) within the Kenilworth school system for a period of one (1) year; and

**WHEREAS**, the Kenilworth Board of Education agrees reimburse the Borough of Kenilworth for all costs associated with the compensation and salary of two (2) SLEOs as provided in the SLEO agreement, section XIV.

**THEREFORE BE IT RESOLVED**, that pursuant to P.L. 2016 Chapter 68-S86 and N.J.S.A. 40A:14-146.14 et. seq the following individuals are appointed Class III Special Law Enforcement Officers, effective October 1, 2018 through June 30, 2019 at a rate of \$25.00 per hour:

**William Hannon, Sr.**  
46 Dorset Dr., Kenilworth  
NJ 07033

**Michael Gennaro**  
7 Clauss Rd., Clark  
NJ 07066

**BE IT FURTHER RESOLVED**, that the aforementioned appointments are subject to the rules as set forth by the Police Training Commission (PTC).

**RESOLUTION NO. 7**

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD ON WEDNESDAY EVENING, SEPTEMBER 26, 2018. MAYOR DELUCA PRESIDED.

**WHEREAS**, there are vacancies in Kenilworth Police Department for Civilian Dispatchers; and

**BE IT RESOLVED**, that the appointment of

**Samantha Moreland  
133 The Fellsway  
New Providence, NJ 07974**

as Probationary Civilian Dispatcher in the Kenilworth Police Department is hereby approved; effective October 1, 2018 at a rate of \$33,600.00 per annum.

**THEREFORE BE IT FURTHER RESOLVED**, that this offer of employment is contingent upon successful completion of psychological, evaluation, medical release, criminal and background checks.

**RESOLUTION NO. 8**

**BE IT HEREBY RESOLVED** that **ELIO BERNARDINELLI**, 550 Passaic Avenue, Kenilworth, NJ 07033 and **PATRICK BOYLE**, 716 Vernon Avenue, Kenilworth, NJ 07033 and **MICHAEL MORAN**, 25 Brassier Lane, Kenilworth, NJ be appointed as Alternate Crossing Guards, at a rate of \$18.04, effective September October 1, 2018.

**RESOLUTION NO. 9**

**BE IT HEREBY RESOLVED** that Sean Kenny, 668 Passaic Avenue, Kenilworth, NJ be appointed Planning Board Alternate #2, to fill the unexpired term of Frank Mazzeo ending 12/31/19.

**RESOLUTION NO. 10**

**BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey that the following individuals be engaged as Kenilworth Recreation 2019 Basketball Referees at a rate of \$50 (fifty dollars) per game:

John Primavera 37 South 17th Street Kenilworth, NJ 07033	Anthony Primavera 37 South 17th St Kenilworth, NJ 07033	Joe Primavera 37 South 17th Street Kenilworth, NJ 07033	Lew Satulsky 1120 Sylvan Lane Mountainside, NJ 07092
Agelo Maltese 1141 Erhardt Street Union, NJ 07083	Chris Parkhill 221 Faitoute Avenue Kenilworth, NJ 07033	Jerry Kirshenbaum 10 Bryan Lane Fanwood, NJ 07203	Nick DiPetrillo 1246 Wildwood Terrace Union, NJ 07083
Greg Czajkowski 34 Easat Munsell Avenue	Joe Iscaro 29 North 12th Street		

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD ON WEDNESDAY EVENING, SEPTEMBER 26, 2018. MAYOR DELUCA PRESIDED.

Linden, NJ 07036	Kenilworth, NJ 07033		
------------------	----------------------	--	--

RESOLUTION NO. 11

**BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey that the following individuals be engaged as Kenilworth Recreation 2018 Fall Soccer Referees at a rate of \$60 (sixty dollars) per game with two (2) referees or \$90 (ninety dollars) per game with one (1) referee.

John Primavera 37 South 17th Street Kenilworth, NJ 07033	Anthony Primavera 37 South 17th St Kenilworth, NJ 07033	Joe Primavera 37 South 17th Street Kenilworth, NJ 07033	Mike Palmadessa 18 Commonwealth Road Kenilworth, NJ 07033
Angelo Maltese 1141 Erhardt Street Union, NJ 07083	Nick DiPetrillo 1246 Wildwood Terrace Union, NJ 07083	Jerry Kirshenbaum 10 Bryan Lane Fanwood, NJ 07203	Greg Czajkowski 34 East Munsell Avenue Linden, NJ 07036
Lew Satulsky 1120 Sylvan Lane Mountainside, NJ 07092	Chris Parkhill 221 Faitoute Avenue Kenilworth, NJ 07033	Joe Iscaro 29 North 12th Street Kenilworth, NJ 07033	

RESOLUTION NO. 12

**WHEREAS**, the Borough of Kenilworth is hosting a Pumpkin Carving Event, sponsored in part by a HEART (History, Education, Arts Reaching Thousands) Grant, from the Union County Board of Chosen Freeholders; and

**WHEREAS**, the City of Rahway has agreed to allow the Borough of Kenilworth to utilize the City of Rahway’s “Parklet” to enhance the event, at no cost to the Borough.

**BE IT RESOLVED**, that the Mayor and Borough Clerk be authorized to sign an Indemnity and Hold Harmless Agreement with City of Rahway for the use of their “Parklet” from October 15, 2018 through October 31, 2018.

RESOLUTION NO. 13

**Whereas**, the Department of Public Works Superintendent recommended the purchase of a Street Sweeper which funds were subsequently adopted through ordinance; and

**Whereas**, the Fire Department Chief recommended the purchase of a Fire Pumper; and

**Whereas**, the Borough of Kenilworth has adopted through resolution #12 (July 11, 2018) the ability to purchase from the Houston-Galveston Area Cooperative Purchasing Program (HGAC Buy); and

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD ON WEDNESDAY EVENING, SEPTEMBER 26, 2018. MAYOR DELUCA PRESIDED.

**Whereas**, Local Finance Notice 2012-10 requires the publication of a Notice of Intent to Award Contract under a National Cooperative Purchasing Agreement; and

**Now Therefore Be It Resolved**, that the Governing Body of the Borough of Kenilworth authorizes the Borough Clerk to advertise such notice as required; and

**Be it Further Resolved**, that the Governing Body authorize the Chief Financial Officer /Qualified Purchasing Agent the prepare the necessary resolution and award documents after the prescribed time of the notice for at the appropriate regular meeting of Mayor and Council.

RESOLUTION NO. 14

**WHEREAS**, nine (9) sealed bids were received on September 13, 2018 for a **Retaining Wall Reconstruction** and **New Royal Restoration, 2088 Springfield Avenue, Vauxhall, NJ 07088**, having submitted the lowest responsible bid of \$57,000.00 (Fifty seven thousand dollars) for the base bid as follows:

BIDDER	BASE BID	ALT. #1	TOTAL
New Royal Restoration Corp	\$57,000	\$5,000	\$62,000

**NOW, THEREFORE, BE IT RESOLVED** that the engineer's recommendation of award to **New Royal Restoration** be awarded a contract for a Retaining Wall Reconstruction at their quote of \$57,000.00 for the base bid.

**BE IT FURTHER RESOLVED:** That pursuant to N.J.A.C. 5:34-5.1 et seq. Local Public Contracts Law, the required Certificate of Availability of Funds has been obtained from the Chief Finance Officer of the Borough of Kenilworth

CERTIFICATION OF FUNDS  
APPROPRIATION:

\_\_\_\_\_  
J. Delorio, Treasurer

RESOLUTION NO. 15

**WHEREAS**, the Borough of Kenilworth was awarded \$20,000.00 for ADA Curb and Ramp Reconstruction through the Union County Community Development Block Grant (CDBG) Revenue Sharing Committee for Year 44; and

**WHEREAS**, two (2) bids were for said project; the borough engineer recommends S. Brothers, Inc. at their base bid of \$19,200.00 and the inclusion of Alternate #1 at \$3,200.00 & #2 at \$3,200.00 , as follows; and

<u>CONTRACTOR</u>	<u>BASE BID</u>	<u>ALT. BID 1</u>	<u>ALT. BID 2</u>	<u>TOTAL</u>
S. Brothers, Inc.	\$19,200.00	\$3,200.00	\$3,200.00	\$25,600.00

**WHEREAS**, the Municipal Treasurer has certified as to the availability of funds for this purpose; and

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD ON WEDNESDAY EVENING, SEPTEMBER 26, 2018. MAYOR DELUCA PRESIDED.

**WHEREAS**, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the Mayor and Council pass a resolution authorizing the award of contracts.

**NOW THEREFORE BE IT RESOLVED**, as follows:

1. The Borough of Kenilworth hereby awards a contract **S. Brothers, Inc., PO Box 317, South River, NJ**, whose total proposal amounted to **\$25,600.00**
2. The Mayor and the Borough Clerk are hereby authorized to execute all documents to effectuate the purposes herein above expressed.

CERTIFICATION OF FUNDS  
APPROPRIATION:

\_\_\_\_\_  
JOSEPH DEIORIO, TREASURER

RESOLUTION NO. 16

Approval to submit a grant application and execute a grant contract with the New Jersey Department of Transportation for the 2019 NJDOT Roadway Improvement Project.

**NOW, THEREFORE, BE IT RESOLVED** that Mayor and Council of the Borough of Kenilworth formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2019 - Various Streets - Kenilworth - 00431 to the New Jersey Department of Transportation on behalf of the Borough of Kenilworth.

**BE IT FURTHER RESOLVED** that Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Borough of Kenilworth and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

MEETING OPEN TO THE PUBLIC

Motion was made by Councilman Laudati, seconded by Councilwoman Ceceri to open the meeting to the public. All in favor.

No one wished to speak.

Motion was made by Councilman David, seconded by Councilman Schielke to close the meeting to the public. All in favor.

GENERAL BUSINESS

None.



REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD  
ON WEDNESDAY EVENING, SEPTEMBER 26, 2018. MAYOR DELUCA PRESIDED.

ADJOURNMENT

There being no further business to come before the Council, it was moved by Councilman David,  
seconded by Councilman Schielke and carried, that the meeting be adjourned to the call of the chair.

9:00 P.M.

Respectfully submitted

Kathleen Moschitta  
Deputy Borough Clerk