

REGULAR MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD ON WEDNESDAY EVENING, JANUARY 13, 2021. MAYOR LINDA KARLOVITCH PRESIDED.

Mayor Karlovitch read the requirements of the Open Public Meetings Act and said in light of the public health emergency caused by Corona Virus the Council meetings will continue on their regular scheduled meeting dates. Please note the time for the work session has been changed to a new commencement time of 6PM, the regular council meeting will continue to commence as soon as possible after the work session.

The Salute to the Flag was led by Mayor Karlovitch.

ROLL CALL

Roll Call at 8:00 P.M. showed the following Council Members present: Kaye Ceceri, , Mark David, Joseph Finistrella, Gerry Laudati, Scott Pentz, Fred Pugliese.

MINUTES

It was moved by Councilman David, seconded by Councilwoman Ceceri and carried that the minutes of the Work Session and Regular Council Meeting of 12/9/2020 and Special Meeting 12/22/20 be approved as submitted. (Copies furnished each Council Member prior to the meeting). All in favor, Councilman Pugliese said he and Scott abstain.

Mr. Capece cautioned the Governing Body, no member of this Governing Body should speak on behalf of any other member of the Governing Body, let them speak for themselves. Mayor Karlovitch agreed.

Motion was made by Councilman Laudati, seconded by Councilman David and carried that the minutes of Reorganization Meeting of January 4, 2021. All in favor.

COMMUNICATIONS AND PETITIONS

- NJSLOM Notices (emailed to all)
- NJ – Dept. of State – NJ Census 2020 Letter of Appreciation
- Department reports for December 2020 from: Clerk’s Office, Court, Finance Department, Fire Department, Planning & Zoning, Police Department and Public Works (emailed)

It was moved by Councilwoman Ceceri, seconded by Councilman Laudati and carried that the above communications be received and filed, and any money amounts indicated be spread over the minutes. All in favor.

MAYORS REPORT

Mayor Karlovitch said we are well onto our way into the New Year and she hopes everyone is doing well and staying safe. Current COVID19 cases in Kenilworth are, 640 cases, 140 in the past 30 days with 31 of these cases in the past week. Please continue to be diligent in following safety protocols. Thousands of health care workers, first responders and our elderly population have been receiving safe and effective vaccinations every day. Anyone wishing to receive one can pre-register at www.COVIDvaccine.nj.gov Union County is opening a registration for residents as well at www.ucnjvaccine.org The Mayor said she participated in the County Mayors zoom meeting today and learned that police are not as well represented as fire and EMS at the vaccine sites. She urged our Police Officers and First Responders to get vaccinated for your safety as well as the safety of your family, fellow associates and our community. Registration is

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also now open for anyone 65 yrs. of age or older and people 16-64 with certain medical conditions as defined by the CDC. To day 1,049 vaccinations have been distributed in Union County and as of now there is a daily capacity of 300 units. The County hopes to increase this number to 1200 to 1500 people per day. Facing the realities of spending caps in a sluggish economy we continue to pursue the sharing of services. Her predecessors in Kenilworth moved forward in the past in a number of shared service agreements, including construction officials, board of health and property assessments and now the CFO with a significant cost saving to the Borough. We need to do more to bring effective government to Kenilworth. Shared service agreements have worked well for us in the past, however if this proposal to share financial services does not work, we have the ability to end our agreement at any time. Mayor Karlovitch reminded everyone that St. Theresa's Food Pantry is open Tuesdays and Thursdays from 10AM until noon and Wednesday evenings from 6-7PM. All visits to the food pantry are confidential. The food pantry can use your assistance with food donations and other items such as toilet paper, paper towels, coffee, tea and personal care items such as toothpaste, toothbrushes, shampoo, deodorant, feminine hygiene products and soap. Other helpful items are cake mixes and frosting which will allow a family to make a birthday cake also can openers, eggs and cooking oil. All donations can be dropped off at the Rectory. Mayor Karlovitch said she wanted to touch briefly touch on the heart breeding events that occurred in our nation's capital. She asked everyone to start with a personal declaration of peace and unity, our strength lies in our connection, not our division. We share the common heritage of peace, the same need for love and understanding. Our similarities are greater than our differences and we should not think of others that believe differently as our enemy. We must all remember that we are all brothers and sisters and we are all Americans. Let's consciously work together to strengthen our community and support one another.

REPORT OF COMMITTEES

FINANCE

Councilman Laudati said effective February 1, 2021 thru December 31, 2021, Roselle Park will have services for Kenilworth as follows: their Municipal Finance Officer will work as Kenilworth's Financial Officer and the purchasing agent for Roselle Park will act as our purchasing agent. That is where shared services come in that the Mayor mentioned. Roselle Park will be paid by Kenilworth \$55,000.00 in quarterly payments. We have 30 days to withdraw from this agreement and also Roselle Park has 30 days to withdraw. No requisitions or purchase orders can be entered into the system until the Finance Department reconciles all accounts before they can start the new calendar year. The Public Employee Retirement Benefits are going to cost us \$338,636.00 and that is a budget increase of \$31,000.00. He said you can see why we are trying to save money. The Police and Fire Retirement System, eligibility for 2021 is \$933,448.00, again you can see why we are trying to do shared services to help us get over the hump of, no only losing \$100,000.00 in revenue during 2020 because everything was closed, the courts were closed, we didn't receive revenue. He said Laura will talk about health benefits for spouses of retired police officers. She will detail what she did to regain those funds for police officer's spouses.

DEPARTMENT OF PUBLIC WORKS

Councilman David said we had snowstorm of 8" last month on December 16th. We used 30 tons of road salt, 900 gallons of brine, 200 lbs. of calcium chloride. The DPW Superintendent would like to thank Frank Squandorio and Drew Vanderzee, Supervisor of buildings and grounds for the Kenilworth Board of Education for their help during the snowstorm. Also Michael Scuderi, OEM Coordinator, Randy Lefcheck and Dave Spranger from the Kenilworth Volunteer Fire

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Department. These individuals helped out immensely with clearing the roadways due to the DPW has been hit hard with some COVID19 cases. We were short with manpower and these gentlemen stepped up and plowed the streets along with the DPW.

PUBLIC SAFETY

Councilwoman Ceceri said she received the monthly report from Chief Zimmerman. There were 1,436 calls for service, 162 9/11 calls and 24 summonses issued. On December 6, 2020 at 1:09 a.m. a residence on the 700 block of Woodland Ave was reported to have been burglarized. They forced entry into the home through a window and made off with a quantity of jewelry. The home was not occupied during the burglary and there were no reported injuries. Detectives are investigating. The department had No Shave November & Double Down December. On December 17th Chief Zimmerman and Officer Devlin presented a check for \$1600.00 to the Saint Theresa's Social Concerns Food Pantry on behalf of the members of the Kenilworth Police Department and residents who participated in the "No-Shave November & Nails for November" campaign along with "Double-Down December." Chief Zimmerman is proud of the Kenilworth Police Department for participating and glad to be able to donate to a local charity that affects our own citizens. On December 18th at 1:54 p.m. Ptl. Dilts and Ptl. Byron conducted a motor vehicle stop on the Boulevard for an equipment violation. The investigation revealed that the operator of the vehicle, Jonathan Alvarez of Green Brook, did illegally possess Oxycodone pills. Alvarez was arrested and charged with possession of CDS. He was also issued two motor vehicle summonses. On December 25, 2020 at 12:06 P.M. the Kenilworth Police and Kenilworth Fire Department responded to a smoke condition at a home on South Michigan Avenue. The Fire was determined to be an electrical fire that started in the wall on the south side of the basement. The fire was extinguished, and the house was vented. The homeowner was examined by the First Aid Squad and refused further medical attention. The fire department reported boarding up the house and shutting the power off. The investigation revealed a faulty electrical breaker to be the cause of the fire and smoke. On December 30,2020 a resident of North 20th Street reported that unknown suspect(s) slashed all four tires of his vehicle that was parked in his driveway sometime overnight. There are no suspects at this time. January 1st 2021 at 12:17 AM the Kenilworth Police reported that Ava's Kitchen Bar & Grill was occupied in violation of the Governor's Executive Orders. The Kenilworth Police Department's Detective Bureau completed a follow up investigation later that day and summonses were issued to the owner. The NJ Attorney General's Office - Alcoholic Beverage Commission has taken the enforcement portion for the liquor license violations cited by police.

On January 6, 2020 at 1:50 pm the resident at 355 Boulevard reported that she had an Amazon package stolen from her front porch. She later sent police a Ring camera video of a juvenile being dropped off in a black Saturn and committing the theft. Detectives have a lead in the case and are working towards an identification.

Councilwoman Ceceri said if you are having packages delivered you should try to get to them as quickly as possible or arrange for another place for them to be left to prevent theft.

The police sub-committee met and have been interviewing, we need to appoint 2 police officers because we are down, on February 1st we will have another officer retire and we will be down manpower. She said with COVID19 going on we really need our police for safety and security.

Motion was made by Ceceri, seconded by David to hire a new police officer and appoint one into the academy. All in favor.

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DEPARTMENT OF PLANNING, ZONING & ORDINANCE

Councilman Finistrella said the Construction Report for December, 2020, total receipts of \$22,929.00 of which building fees were \$20,003.00, trust state fees, \$1,326.00 and miscellaneous fees were \$1,600.00. The Zoning Board unanimously approved the area between Federal Avenue and 26th Street as an area in need of redevelopment.

DEPARTMENT OF RECREATION AND FIRE

Councilman Pentz said there is no Recreation Report, their meeting is tomorrow. He said he asked Kristin if she had anything to add and there are no sign-ups set up yet. The Fire Report was received and there were 55 calls, 3 mutual aid calls, a total 97 calls, total manhours 2,004 hours.

DEPARTMENT OF HEALTH, EDUCATION & HUMAN SERVICES

Councilman Pugliese said the Library Board has yet to meet this year. The Board of Ed had their reorganization meeting. He said to register for the vaccine is to go to www.covidvaccine.nj.gov, it doesn't take much time and he implored everyone to register. He said he read the blood types of A&B are particularly hard then the O blood type. So if you have A or B blood type you should think about the vaccine.

Councilman Laudati said he had a question for Councilman Pugliese. He said when he was the Council liaison for the Health Department for the past 5 years, he would put on facebook and other media some reports by Dr. Foreman, who is an expert in infectious diseases. He would give him write-ups and he would publish them to help our residents and he asked if Councilman Pugliese would continue that. He asked Councilman Pugliese to find out if the Library completed fixing the leaks in the roof to make sure that is covered before the winter storm. Councilman Pugliese said that's a good idea and going forward perhaps all Department Heads should post their reports on Facebook.

Laura Reinertsen said in reference to Councilman Laudati's earlier comment in regard to Resolution No. 7 on the Consent Agenda regarding the health benefits for surviving spouses. Right now the Borough is contractually obligated to pay for surviving spouse benefits for certain employees of the Borough. That commitment happened back in September, 2009. For whatever reason, whether it's COVID19 related and the fact that a lot of people are working at home and maybe they do not have access to all their documentation, the State is recommending that we again adopt the resolution so that is what we are doing. We are not committing the Borough to anything further, we are not committing the Borough to anything more than has already been committed to. This is just a little general housekeeping to insure that surviving spouse receives benefits that she is entitled.

The Clerk said a request was made to remove Resolution No. 9 from the agenda.

CONSENT AGENDA

Resolutions No. 1 thru 8 are listed on Consent Agenda and will be enacted by one motion in the form listed below. All items will be recorded individually in full in the minutes.

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Councilman David moved that all items under the Consent Agenda be approved, seconded by Councilwoman Ceceri. All in favor.

RESOLUTION NO. 1

BE IT RESOLVED, that the Chief Finance Officer be authorized to make payments and transfers for necessary obligations prior to the next regularly scheduled Council Meeting.

BE IT FURTHER RESOLVED, that the Governing Body authorizes, Assistant Finance Officer Lisa Wood to carry out the duties and responsibilities of the Chief Financial Officer as outlined in Borough Code Chapter 5-34, in the event of his absence.

RESOLUTION NO. 2

Be It Hereby Resolved:

WHEREAS, it shall become necessary to expend for some of the purposes specified in the budget appropriation of the respective sums appropriated, and

WHEREAS, there is an excess in one or more appropriations over and above the amount deemed necessary to fulfill the purpose of such appropriation, and

WHEREAS, N.J.S. 40A:4-58 provides for the transfer of such amounts deemed in excess to appropriation for the amount of which are deemed to be insufficient to fulfill purposes of such appropriation, and

WHEREAS, the transfers about to be authorized do not affect any appropriations to which transfers are prohibited under statute,

NOW, THEREFORE BE IT RESOLVED that the attached transfers be approved, and the Chief Financial Officer is hereby authorized to make the transfers in the 2020 Municipal Budget.

FROM:		
Court – S/W	\$15,000	0-01-33-833-011/012
TOTAL	<u>\$15,000</u>	
TO:		
Clerk – S/W	\$ 3,000	0-01-20-701-011
Insurance	\$7,000	0-01-23-730-000
Insurance – Health Waiver	\$ 1,000	0-01-23-734-175
Recreation S/W	\$2,000	0-01-28-795-011
Prosecutor – O/E	<u>\$1,000</u>	0-01-33-757-021
Fire Department – S/W	<u>\$ 1,000</u>	0-01-23-734-175
Total	<u>\$15,000</u>	

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RESOLUTION NO. 3

BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth of Union County, New Jersey upon recommendation of the Borough Administrator that Final Payment for the Contract listed below be and is hereby approved.

BE IT RESOLVED that the payment authorized herein is conditioned upon compliance with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et. seq.; and

TITLE OF JOB: Records Scanning and Document Management
 CONTRACTOR: **Foveonics Imaging Technologies**
 999 Willow Grove Street, Hackettstown, New Jersey 07840

TOTAL ORIGINAL CONTRACT PRICE	\$111,085.00
Total Completed and stored to date:	\$110,886.47
<u>Less Previous Payments</u>	<u>\$87,141.78</u>
Total Amount Due	\$23,744.69

All bills on file in the Finance Office. This Resolution to take effect upon certification by the Borough Treasurer that sufficient funds are available.

All bills on file in the Finance Office. This Resolution to take effect upon certification by the Borough Treasurer that sufficient funds are available.

CERTIFICATION OF FUNDS

APPROPRIATION:
 Union County 2020 Infrastructure

 TREASURER

RESOLUTION NO. 4

BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth of Union County, New Jersey upon recommendation of the Borough Engineer that 1st and Final Payment for the Contract listed below be and is hereby approved.

BE IT RESOLVED that the payment authorized herein is conditioned upon compliance with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et. seq.; and

TITLE OF JOB: CDBG Year 46 – ADA Curb and Ramp Improvements
 CONTRACTOR: **Cifelli & Son General Construction, Inc.**
 4Coppola St., Nutley, NJ 07110

ENGINEER: Harbor Consultants, Inc.
 320 North Avenue, East, Cranford, NJ 07016

TOTAL ORIGINAL CONTRACT PRICE	\$24,200.00
Change Order Amount	\$0.00
Total Completed and stored to date:	\$24,200.00
<u>Less Previous Payments</u>	<u>\$0.00</u>
Amount Due	\$24,200.00

Balance to Finish Including Retainage *0.00*

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All bills on file in the Finance Office. This Resolution to take effect upon certification by the Borough Treasurer that sufficient funds are available.

CERTIFICATION OF FUNDS

APPROPRIATION:

CDBG Year 46 – Public Improvements

TREASURER

RESOLUTION NO. 5

WHEREAS, Derick DeFuria was discharged from service to the Borough of Kenilworth Public Works Department effective December 10, 2020; and

WHEREAS, Derick DeFuria is entitled to buyout pay, as follows;

Type	# of days	Daily Rate (8 hours x \$38.37)		Total
Personal Day	1		\$306.96	\$ 306.96
Sick Day	6.7		\$306.96	\$2,056.63
Accumulated Sick	11		\$306.96	\$3,376.56
Total Due	18.7			\$5,740.15

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Council of the Borough of Kenilworth that the Finance Department is authorized to make payment as indicated above based on a final calculation upon his last day.

RESOLUTION NO. 6

WHEREAS, at their regular meeting of December 17, 2020, after due deliberation the Kenilworth Board of Health, has granted a 2% cost of living salary increases to the following employees; and

Name	Hire Date	Current Hrly Rate	Current Annual	Hrly w/2% incr. eff 1/1/20	2020 with 2% inc. eff 1/1/20	Stipend \$/Added comp.	2020 Salary w/2% inc + stip + long eff 1/1/20
Marconi Gapas	1/1/2012		\$ 10,125.67		\$	\$ -	\$ 10,328.18
Karen Kizelevich *	2/4/2019	\$ 15.00		\$ 15.30		\$ -	\$
Michael Balka *	3/11/2019		\$ 43,000.00		\$ -	\$ 1,000.00	\$ 44,860.00

*Michael Balka fulfilled the Registrar of Vital Statistics and Lead Inspector/Risk Assessor effective 07/23/19

additional \$1,000.00 added to base salary of \$42,000.00

* Karen Kizelevich original date of hire is 09/20/2010

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THEREFORE BE IT RESOLVED, that the Mayor and Council affirm the salary increase of 2% for the above mentioned Kenilworth Board of Health Employees, retroactive to January 1, 2020.

RESOLUTION NO. 7

A RESOLUTION to adopt the provisions of Chapter 88, P.L. 19974, as amended to Chapter 436, P.L.1981, to permit local public employers to pay the premium charges for certain eligible pensioners and their spouses and to reimburse Part B Medicare premiums for such retirees and their spouses covered by the New Jersey Health Benefits Program. This resolution was originally Adopted September 9, 2009; per SHBP direction it is being reaffirmed by this resolution as a corrective action.

BE IT RESOLVED:

1. The Borough of Kenilworth, Union County, New Jersey hereby elects to adopt the provisions of Chapter 88, P.L., 1974 and adhere to the rules and regulations promulgated by the State Health Benefits Commission to implement the provision of the law. We hereby acknowledge that the rules and regulations of the State Health Benefits Commission established that Chapter 88, P.L., 1974 does:
 - a. apply to all eligible current and future pensioners of the employer and their dependents,
 - b. continue as long as the State is paying the cost of its eligible pensioners and their dependents in accordance with the provision of Chapter 75, P.L. 1972.
 - c. provide for local employer reimbursement of Federal Medicare Part B premiums for eligible pensioners and/or their spouses as well as the payment of health insurance premiums required by the program on a basis comparable to the reimbursement made by the State to its eligible pensioners and their spouses in accordance with the provisions of Chapter 75, P.L. 1972, and
 - d. require the local employer to pay the full cost of such premiums up to the cost of the plan adopted by the employee.
2. We elect to adopt Chapter 436, P.L. 1981, which extends the provisions of Chapter 88 to surviving spouses of eligible retirees.
3. We hereby agree to pay the premium or periodic charges for the benefits provided to all eligible retired employees and their dependents covered under the program, including surviving spouses. We also adopted Chapter 436, P.L. 1981, as amended. If such employees retired from a State or locally administered retirement system on a benefit based on 25 years or more of service credited in such retirement system, excepting the employees who elected deferred retirement but including the employees who retired on disability pensions based on fewer years of service credited in such retirement system. We also agree to reimburse such retired Employee's for their premium charges under Part B of the Federal Medicare Program covering the retired employees and spouses in accordance with the regulations of the State Health Benefits Commission.
4. This resolution shall provide for an effective date not earlier than the first day of the month at least 90 days following receipt of such resolution by the Health Benefits Bureau in the State Division of Pensions and Benefits.

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A RESOLUTION to adopt the provisions of Chapter 88, P.L. 19974, as amended to Chapter 436, P.L.1981, to permit local public employers to pay the premium charges for certain eligible pensioners and their

RESOLUTION NO. 8

WHEREAS, it is the policy of the Borough of Kenilworth to treat employees and prospective employees in a manner consistent with all applicable employment laws and regulations including, but not limited to Title VII of the Civil Rights Act of 1964, as amended by the Equal Opportunity Act of 1972, the Age Discrimination in Employment Act, the Equal Pay for Equal Work Act, the Fair Labor Standards Act, the New Jersey Law Against Discrimination, the Americans with Disabilities Act, the Family and Medical Leave Act, the Conscientious Employee Protection Act, the Public Employee Occupational Safety and Health Act, (the New Jersey Attorney General's guidelines with respect to Police Department personnel matters,) the New Jersey Workers Compensation Act, the Federal Consolidated Omnibus Budget Reconciliation Act (COBRA) and the Open Public Meeting Act; and

WHEREAS, the Borough of Kenilworth Council has determined that in conformance with Insurance Carrier Recommended Best Practices, there is a need continually review and update the Borough 's personnel policies and procedures on a regular basis to ensure that employees and prospective employees are treated in a manner consistent with these laws and regulations.

NOW, THEREFORE, BE IT RESOLVED by the Borough of Kenilworth Council that the Employee Manual has been reviewed and is hereby adopted to include any updates.

BE IT FURTHER RESOLVED that these personnel policies and procedures shall apply to all Borough officials, appointees, employees, volunteers and independent contractors. In the event there is a conflict between these rules and any collective bargaining agreement, personnel services contract or Federal or State law, the terms and conditions of that contract or law shall prevail. In all other cases, these policies and procedures shall prevail.

BE IT FURTHER RESOLVED that this Manual is intended to provide guidelines covering public service by Borough employees and is not a contract. The provisions of this manual may be amended and supplemented from time to time without notice and at the sole discretion of the Borough of Kenilworth Council.

BE IT FURTHER RESOLVED that to the maximum extent permitted by law, employment practices for the Borough shall operate under the legal doctrine known as "employment at will."

BE IT FURTHER RESOLVED that the Borough Administrator and all managerial/supervisory personnel are responsible for these employment practices. The Borough and or Labor Attorney shall assist the Borough Administrator in the implementation of the policies and procedures in this handbook.

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RESOLUTION NO. 9

Introduced by David.

Second by Laudati. Ceceri, David and Laudati voted yes. Finistrella, Pentz and Pugliese voted no. Mayor Karlovitch voted yes.

BE IT HEREBY RESOLVED, that the Mayor's appointment of **LOUIS DEMONDO** as Kenilworth's representative to the Union County Transportation Advisory Board be appointed for a 1yr. term beginning January 1, 2021 and ending December 31, 2021, be and the same is hereby confirmed.

RESOLUTION NO. 10

Introduced by Laudati

Seconded by David, All in favor

WHEREAS, the "Uniform Shared Services and Consolidation Act" N.J.S.A. 40A:65-1 through 40A:65-35 (the "Act"), authorizes local units of this State to enter into a contract with any other local unit or units for the joint provision within their several jurisdictions of any service which any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, the Parties have identified an area where working together through shared services will result in positive outcomes for both municipalities; and

WHEREAS, the Parties now wish to enter into a Shared Services Agreement ("Agreement") for Chief Financial Officer ("CFO") and Qualified Purchasing Agent ("QPA") related services; and

WHEREAS, N.J.S.A. 40A:9-140.10 requires each municipality to have its own CFO, but allows for the use of the same CFO under a shared services agreement with another municipality; and

WHEREAS, Roselle Park has agreed to provide Kenilworth with the services of its CFO and QPA pursuant to the terms and conditions set forth in a Shared Services Agreement between the Parties.

NOW, THEREFORE, BE IT RESOLVED by the Borough Council of the Borough of Kenilworth hereby authorizes and directs the Mayor to execute a Shared Services Agreement in a form substantially similar to the Agreement attached hereto and made part hereof with the Borough of Roselle Park for CFO and QPA services

MEETING OPEN TO THE PUBLIC

Motion was made by Councilman David, seconded by Councilwoman Ceceri to open the meeting to the public. All in favor.

No one wished to speak.

Motion was made by Councilman Laudati, seconded by Councilman Pentz to close the meeting to the public. All in favor.

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GENERAL BUSINESS

Councilman Pugliese said he should have mentioned this in the Work Session but it slipped his mind. He said every year we are supposed to register our pets with the Clerk's Office, he believes it is mandated by State Law but maybe Frank can look into this if Council is agreeable, maybe because of COVID19 we can either suspend that requirement or make an easier way to go about it. The Mayor asked if it can be done one line and the answer was no but it can be done by mail. Mr. Capece said he would have seen something from the State if they stopped it, he has not seen anything from the Governor but he will check. The Borough Clerk said the State mandates that dogs are licensed and the Borough years ago adopted an ordinance making it mandatory that cats be licensed as well. Currently the policy that we have in place, they can also mail that in so residents do have that option, they can either come in physically or they can mail their renewals, we just need proof of rabies. The State also mandates that rabies must be valid for at least the first 10 months of the licensing year which is November 1, 2021. Mayor Karlovitch said she doesn't believe we can override the state. Mr. Pugliese said maybe we can mail everyone who registered last year.....the Clerk said they get post cards now.

Councilman Laudati asked if we can open the meeting to the public before the consent agenda, they do get a copy and if they have any questions they can bring it forward. We mentioned that we want more participation with people in town and he thinks that is one way to accomplishing that. Mr. Capece said in some towns anything on the agenda you can speak early. Let's say on the agenda there is a motion to adopt a water bill, if anyone wants give their input they can do that and then at the end of the meeting. He said consider that at your workshop so if there is something on the agenda that you want to talk about, you are giving your shot before they vote on it, some towns do it that way. He said a citizen can't get up and say he wants to talk about traffic on Coolidge Street if its not on the agenda until subsequent. Councilman Pugliese said like ordinance when we allow people to speak. Mr. Capece said any subject that is on the agenda which doesn't have it's own hearingwe can discuss it at the next meeting.

ADJOURNMENT

There being no further business to come before the Council, it was moved by Councilman Laudati, seconded by Councilman Pugliese and carried, that the meeting be adjourned to the call of the chair.

Respectfully submitted

Kathleen Moschitta
Deputy Borough Clerk