

**RE-ORGANIZATION MEETING OF THE MAYOR AND COUNCIL OF THE BOROUGH OF KENILWORTH HELD ON TUESDAY, JANUARY 3, 2020. MAYOR DELUCA PRESIDED.**

Mayor Deluca read the requirements of the Open Public Meetings Act

The Salute to the Flag was led by Mayor Anthony Deluca.

**OATH OF OFFICE**

Borough Clerk Laura Reinertsen said the Union County Clerk, Joanne Rajoppi certified the November 5, 2019 General Election results. The determination was that Linda Karlovitch is the duly elected Mayor of the Borough of Kenilworth for a 4 year term. Kay Ceceri and Mark David are elected to Council seats for 3 year terms. At this time Mayor Deluca will perform the Oath of Office for Mayor Elect at her request.

Mayor Deluca administered the Oath of Office to Linda Karlovitch.

Peter Corvelli administered the Oath of Office to Kay Ceceri and Mark David.

**ROLL CALL**

Roll Call showed the following Council Members present: Kay Ceceri, Larry Clementi, Rob Schielke, Mark David, and Gerry Laudati.

**INVOCATION**

Father Giovanni Rizzo, St. Theresa's Church gave the invocation.

**MAYOR'S ADDRESS**

Mayor Karlovitch said she is humbled and honored to have been given this amazing opportunity to represent our community. She thanked the Borough of Kenilworth for the privilege to serve as your Mayor and also for the confidence you have shown in me. She accepts the responsibility your trust has entitled her. She could not do this job without the involvement and openness of the people she represents. The Mayor congratulated Councilwoman Kay Ceceri and Mark David on their victory and said our Borough is better with you here. She also congratulated our new soon to be new Councilman David Lopez on his appointment. She welcomed him and said she is happy he is here. She said we are very fortunate to have outstanding Borough employees who are working hard on our behalf, she appreciates them and is grateful for all they do, we see the results of your commitment every day. Our Borough requires improvements and she will continue to direct her attention to roads, infrastructure, revitalization and beautification. She thanked Mayor Deluca who has given our Borough a level of service which has been nothing but outstanding. He is firm but fair, clear and considerate and has a great job moving us forward. She hopes everyone will join her in thanking him and wishing him well for all he has done to make the Borough stronger and better. To all the our amazing and committed council members sitting here today, she sincerely thanked them for all you did to serve the people of Kenilworth. She is looking forward to working with each of you and together we will continue to keep Kenilworth a beautiful, safe and vibrant community. Mayor Karlovitch wished everyone a joyous and prosperous New Year.

**ELECTION OF COUNCIL PRESIDENT**

Councilman Schielke made a motion, seconded by Councilman David, that Councilman Clementi be nominated for the office of Council President for the year 2020. Upon roll call all in favor.

Councilman Clementi thanked his fellow council members for allowing him to be Council President, it is an honor and a privilege.

Mayor Karlovitch said in accordance with NJSA48:16-4 et. seq. the Democratic Committee has submitted recommendations to fill the council seat vacancy.

**RESOLUTION 1**

Introduced by Schielke, adoption moved by same  
Seconded by Ceceri. Upon roll call all in favor.

**WHEREAS**, a vacancy occurred on Council prior to the term expiration of December 31, 2020; and

**WHEREAS**, the governing body of the Borough of Kenilworth has reviewed the three (3) candidates submitted by the Municipal Democratic Committee to fill the vacancy.

**NOW THEREFORE BE IT RESOLVED THAT, Daniel Lopez** be appointed Councilman of the Borough of Kenilworth pursuant to N.J.S.A. 40A:16-4. et. Seq.

Mayor Karlovitch administered the Oath of Office to Daniel Lopez.

Roll Call: Roll Call showed the following Council Members present: Kay Ceceri, Larry Clementi, Mark David, Gerry Laudati, Daniel Lopez and Rob Schielke.

Mayor Karlovitch acknowledged some dignitaries that are here, Freeholders Chris Hudak, & Alex Mirabella, Assemblywoman Nancy Munoz, former Mayor Gregg David, former Councilwoman Toni Sosnosky and former Councilwoman Toni Giordano.

**CONSENT AGENDA**

Resolutions No. 2 through 58 are listed on Consent Agenda and will be enacted by one motion in the form listed below. All items will be recorded individually in full in the minutes.

Councilman Clementi moved that all items under Consent Agenda be approved, seconded by Councilman David. All in favor.

**RESOLUTION NO. 2**

**BE IT HEREBY RESOLVED** That the Mayor's appointment of **LAURA REINERTSEN** as ADA Coordinator, Personnel Supervisor, Supervising Certifying Officer, Local Improvement Search Office AND Public Agency Compliance Officer (P.A.C.O.) for the year 2020, be and the same is hereby confirmed.

**BE IT FURTHER RESOLVED** That the Mayor’s appointment of **KATHLEEN MOSCHITTA** as Deputy Borough Clerk, Certifying Officer, Benefits/Claims Coordinator and Dog Warden for the year 2020, be and the same is hereby confirmed

RESOLUTION NO. 3

**BE IT HEREBY RESOLVED:** That the Mayor’s appointment of **LAURA REINERTSEN** as Garden State Municipal Joint Insurance Fund Commissioner and **KATHLEEN MOSCHITTA** as Alternate for the year 2020, be and the same is hereby confirmed.

RESOLUTION NO. 4

**BE IT HEREBY RESOLVED:** That the Mayor’s appointment of **JOSEPH DEIORIO** as Treasurer, Tax Search Officer and Purchasing Agent for the year 2020, be and the same is hereby confirmed.

RESOLUTION NO. 5

**WHEREAS,** N.J.S. 40A:4-19 of the Local Budget Act provides that (where any contracts, commitments or payments are to be made prior to the final adoption of the Budget), temporary appropriations should be made for the purposes and amounts required in the manner and time therein provided; and

**WHEREAS,** the date of this resolution is within the first thirty days of January 2020; and

**WHEREAS,** the total temporary budget attached does not in amount exceed 26.25% of the total appropriations in the 2016 Budget (exclusive of any appropriations made for Debt Service, Capital Improvement Fund and Public Assistance (Relief); now therefore,

**BE IT HEREBY RESOLVED,** that the attached appropriations be made and a certified copy of this resolution be transmitted to the Municipal Finance Officer for his records.

RESOLUTION NO. 6

**WHEREAS,** the approval of the Petty Cash funds listed below has been given by the Division of Local Government Services, and

**WHEREAS,** these funds for 2019 have been returned to the Finance Officer according to R.S. 40A5-21;

**NOW, THEREFORE, BE IT RESOLVED** by the Municipal Council of the Borough of Kenilworth that the Treasurer be authorized to draw and deliver said warrants to the following Petty Cash Custodians for the year 2020:

<u>Police Department</u>	<u>Total Fund</u>
John Zimmerman, Police Chief	\$150.00
<u>Tax &amp; Finance</u>	
Lisa Woods Tax & Finance	\$100.00

RESOLUTION NO. 7

**WHEREAS**, Chapter 75 of the Public Laws of 1991 of the State of New Jersey authorizes the governing body of each municipality by resolution to fix the rate of interest to be charged for nonpayment of taxes or assessments on or before the date when they would become delinquent, and

**WHEREAS**, the provisions of said statute provides that the rate of interest to be so charged may be fixed at a rate not to exceed 8% per annum on the first \$1,500. of delinquency and a rate of 18% per annum on any amount in excess of \$1,500., and

**WHEREAS**, the statute further provides that the governing body may provide that no interest shall be charged if payment is made within the tenth calendar day following the date which the same became payable, and

**WHEREAS**, (N.J.S.A. 54:4-67 AS AMENDED) also provides that the governing body may fix a penalty to be charged to a taxpayer with a delinquency in excess of \$10,000, who fails to pay that delinquency prior to the end of the (calendar) fiscal year which shall not exceed (6%) six percent; and

**WHEREAS**, the Governing Body of the Borough of Kenilworth deems that implementation of Chapter 75 of the P.L. of 1991 (N.J.S.A. 54:4-67) the same is desirable and appropriate.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Kenilworth that pursuant to the authority granted to it by N.J.S.A. 54:4-67, AS AMENDED that the rate of interest be set in the amount of 8% on the first \$1,500.00 of the delinquency and at the rate of 18% on any amount in excess of \$1,500.00, provided payment is not made within the grace period of ten days from the date payable and that the penalty on amounts due in excess of \$10,000. at the close of the (calendar) fiscal year be set at 6% of the amount of the delinquency.

RESOLUTION NO. 8

**BE IT HEREBY RESOLVED**, by the Mayor and Council of the Borough of Kenilworth that the Chief Financial Officer, Joseph Delorio, is hereby authorized to perform all matters necessary to enable the following:

- Issuance of payroll checks in 52 installments throughout the year as authorized by ordinances and resolutions currently in effect
- Issuance of Borough Social Security payments in 52 installments throughout the year
- Issuance of all debt payments throughout the year
- Issuance of the Unemployment/Disability payments on a quarterly basis throughout the year
- Issuance of all medical insurance premiums throughout the year

Without the need of further resolution or action by the Mayor and Council of the Borough of Kenilworth.

RESOLUTION NO. 9

**WHEREAS**, the owners of real estate in the Borough of Kenilworth paid their real estate taxes by way of check in an incorrect amount; and

**WHEREAS**, in many of such instances the error involved amounts of \$5.00 and under.

**NOW THEREFORE BE IT HEREBY RESOLVED**, by the Mayor and Council of the Borough of Kenilworth that the proper Borough Officials be and hereby are authorized to cancel all such amounts on tax accounts, whether owed to the Borough or owed by the Borough, of \$5.00 and under for the year 2020.

RESOLUTION NO. 10

**BE IT HEREBY RESOLVED:** That the Mayor's designation of the WELLS FARGO BANK, N.J. CASH MANAGEMENT FUND, TD BANK, PNC BANK, VALLEY NATIONAL, SANTANDER BANK, ENTERPRISE NATIONAL BANK, ATLANTIC FEDERAL CREDIT UNION as Official Depositories for the Borough of Kenilworth for the year 2020, be and the same is hereby confirmed.

RESOLUTION NO. 11

**BE IT HEREBY RESOLVED** that the official signers for the Borough of Kenilworth for banking purposes for 2020 are: Mayor Linda Karlovitch, Finance Officer Joseph Delorio, Assistant Finance Officer Lisa Wood, Assistant Treasurer Justyna Zagorska and Borough Clerk Laura Reinertsen.

**BE IT FURTHER RESOLVED** that the official signers for the Borough of Kenilworth Police Department account at PNC Bank, National Association for banking purposes are: Finance Officer Joseph Delorio, Assistant Finance Officer Lisa Wood, and Police Chief John Zimmerman.

RESOLUTION NO. 12

**BE IT HEREBY RESOLVED:** That the annexed By-Laws shall constitute the By-Laws of the Governing Body for the year 2020 or until amended.

RESOLUTION NO. 13

**WHEREAS**, the Borough Clerk has prepared a schedule of meetings of the Governing Body of the Borough of Kenilworth for the year 2020, a true copy of which is annexed hereto and made a part hereof in accordance with the Open Public Meetings Act being Chapter 231, Public Law 1975.

**NOW, THEREFORE, BE IT RESOLVED** by the Governing Body of the Borough of Kenilworth that the Borough Clerk on or before January 10, 2020, mail true copies of this Resolution, including aforesaid schedule, to the Home News Tribune, Central Jersey Newspapers, Somerville, New Jersey; the Local Source, Union, New Jersey; and the Star Ledger, Newark, New Jersey, said newspapers being designated

because they have the greatest likelihood of informing the public as to the time and place of meetings set forth in the aforesaid schedule.

**FURTHER RESOLVED** that the Borough Clerk, acting for the Governing Body of the Borough of Kenilworth, furnish a true copy of the aforesaid schedule and any revisions thereof and any advance written notice required by Sub-section 3 (d) of the Open Public Meetings Act or any regular, special or rescheduled meetings of the Governing Body of the Borough of Kenilworth to any persons who request same.

Work Session to start, unless otherwise noted, at 6:30 P.M. at the Right Hand Meeting Room, Second Floor, Borough Hall; and Regular Meetings to start at 8:00 P.M. at the Council Chambers, Borough Hall, Boulevard, Kenilworth, New Jersey.

RESOLUTION NO. 14

**BE IT HEREBY RESOLVED:** That the Mayor’s designation of the **THE LOCAL SOURCE, STAR LEDGER, HOME NEWS TRIBUNE/COURIER NEWS, KENILWORTH LIFE, and TAP INTO KENILWORTH** as the Official Newspapers and Media Outlets of the Borough of Kenilworth for the year 2020, be and the same is hereby confirmed.

RESOLUTION NO. 15

**WHEREAS,** pursuant to the Fair and Open Process Rule advertisements for proposals were published in the Local Source and posted on the Borough of Kenilworth’s Web Site and proposals were received and reviewed for the following Professional Service for the Year 2020 which anticipated cost will be over \$17,500 per year:

BOND COUNSEL

**NOW, THEREFORE, BE IT RESOLVED** after review of said proposals, the Mayor’s nomination of **ROGUT MCCARTHY, LLC** as BOND COUNSEL for the Year 2020 at various hourly rates as in proposal, be and the same is hereby confirmed.

RESOLUTION NO. 16

**WHEREAS,** pursuant to the Fair and Open Process Rule advertisements for proposals were published in the Local Source and posted on the Borough of Kenilworth’s Web Site and proposals were received and reviewed for the following Professional Service for the Year 2020 which anticipated cost will be over \$17,500 per year:

BOROUGH AUDITOR

**NOW, THEREFORE, BE IT RESOLVED** after review of said proposals, the Mayor’s nomination of **SUPLEE CLOONEY AND COMPANY** as BOROUGH AUDITOR for the Year 2020 at \$31,150.00 per year, be and the same is hereby confirmed.

RESOLUTION NO. 17

**WHEREAS**, pursuant to the Fair and Open Process Rule advertisements for proposals were published in the Local Source and posted on the Borough of Kenilworth’s Web Site and proposals were received and reviewed for the following Professional Service for the Year 2020 which anticipated cost will be over \$17,500 per year:

**BOROUGH ENGINEER**

**NOW, THEREFORE, BE IT RESOLVED** after review of said proposals, the Mayor’s nomination of **HARBOR CONSULTANTS** as **BOROUGH ENGINEER** for the Year 2020 at \$140.00 per hour, be and the same is hereby confirmed.

RESOLUTION NO. 18

**WHEREAS**, pursuant to the Fair and Open Process Rule advertisements for proposals were published in the Local Source and posted on the Borough of Kenilworth’s Web Site and proposals were received and reviewed for the following Professional Service for the Year 2020 which anticipated cost will be over \$17,500 per year:

**BOROUGH ATTORNEY**

**NOW, THEREFORE, BE IT RESOLVED** after review of said proposals, the Mayor’s nomination of **FRANK CAPECE, ESQ.** of Garrubbo & Capece, PC as **BOROUGH ATTORNEY** for the Year 2020 at \$135.00 per hour be and the same is hereby confirmed.

RESOLUTION NO. 19

**WHEREAS**, pursuant to the Fair and Open Process Rule advertisements for proposals were published in the Local Source and posted on the Borough of Kenilworth’s Web Site and proposals were received and reviewed for the following Professional Service for the Year 2020 which anticipated cost will be over \$17,500 per year:

**BOROUGH LABOR ATTORNEY**

**NOW, THEREFORE, BE IT RESOLVED** after review of said proposals, the Mayor’s nomination of **GARRUBBO & CAPECE, PC** as **BOROUGH LABOR ATTORNEY** for the Year 2020 at \$135 per hour, be and the same is hereby confirmed

RESOLUTION NO. 20

**Whereas**, the Planning Board is an autonomous statutory board that is coordinated under the Division of Planning and Zoning in the Department of Planning and Engineering; and

**Whereas**, the Borough of Kenilworth has identified a need for planning board attorney for 2020 as required by NJSA 40:55D-25; and

**Whereas**, the Mayor and Council of the Borough of Kenilworth set the Planning Board Attorney rates for the Year 2020 at **\$12,000.00** per annum, be and the same is hereby confirmed.

**Be it Further Resolved**, that upon confirmation of appointment by the Planning Board, the Planning Board Chairman is authorized to execute an agreement with the Planning Board Attorney on behalf of the Planning Board.

RESOLUTION NO. 21

**Whereas**, the Planning Board is an autonomous statutory board that is coordinated under the Division of Planning and Zoning in the Department of Planning and Engineering; and

**Whereas**, the Borough of Kenilworth has identified a need for planning board planner for 2020 as required by NJSA 40:55D-25; and

**Whereas**, the Mayor and Council of the Borough of Kenilworth set the Planning Board Planner rates for the Year 2020 at **\$140.00 per hour**, be and the same is hereby confirmed.

**Be it Further Resolved**, that upon confirmation of appointment by the Planning Board, the Planning Board Chairman is authorized to execute an agreement with the Planning Board Planner on behalf of the Planning Board.

RESOLUTION NO. 22

**WHEREAS**, pursuant to the Fair and Open Process Rule advertisements for proposals were published in the Local Source and posted on the Borough of Kenilworth’s Web Site and proposals were received and reviewed for the following Professional Service for the Year 2020 which anticipated cost will be over \$17,500 per year:

**TAX APPEAL ATTORNEY**

**NOW, THEREFORE, BE IT RESOLVED** after review of said proposals, the Mayor’s nomination of PALUMBO, RENAUD & DEAPPOLONIO, LLC for the Year 2020 at \$150 per hour be and the same is hereby confirmed.

RESOLUTION NO. 23

**WHEREAS**, the Tax Assessor has recommended the hiring of Tax Appeal Appraisal Services to advise on outstanding tax appeals.

**BE IT RESOLVED** that Mark Henderson be hired to counsel on outstanding appeals at a cost not to exceed \$17,500.00 for 2020.

Mark Henderson  
Seven Hutton Avenue  
West Orange, New Jersey 07052



RESOLUTION NO. 24

**BE IT HEREBY RESOLVED:** That the Mayor’s appointment of **DIANE O’NEILL** as Police Matron for the year 2020, be and the same is hereby confirmed.

RESOLUTION NO. 25

**BE IT HEREBY RESOLVED** That the Mayor’s appointment of Regular School Crossing Guards, as follows: **Robert Wolters, Pat Boyle, John Martins, Kimberly Montiero, Ronald Freidman, Donald Gerardo, Mike Moran, Maryann Stiles, Sara Fernandez, Bill Zorich, Rose Piccinnini.**

**BE IT FURTHER RESOLVED** that the following be appointed as Alternate School Crossing Guards for the year 2020: **Caroline McEvoy, Jo Mandaglio-Tomasso, Antonia Laversa, Charles Zignauskas, Maurene Miller, Elio Berardinelli, Marianne Ehmann, Pat Halle.**

RESOLUTION NO. 26

**BE IT HEREBY RESOLVED:** That the Mayor and Borough Clerk be authorized to sign an Indemnity and Hold Harmless Agreement with Union Township for the use of their Police Firing/Gun Range by the Kenilworth Police Department for the year 2020.

RESOLUTION NO. 27

**BE IT HEREBY RESOLVED,** that the Mayor’s appointments of **MARIA ANDERSON** and **MICHAEL CECERI** as Kenilworth’s representatives to the Union County Community Development Revenue Sharing Committee be appointed for a 1 yr. term for the year 2020, be and the same is hereby confirmed.

RESOLUTION NO. 28

**BE IT HEREBY RESOLVED:** That the Mayor’s appointment of **ENRIQUE LAMELA, ESQ.** as Municipal Prosecutor for the year 2020, be and the same is hereby confirmed.

RESOLUTION NO. 29

**BE IT HEREBY RESOLVED:** That the Mayor’s appointment of **JOSEPHINE GONZALEZ, ESQ.** as **PUBLIC DEFENDER** for the year 2020, be and the same is hereby confirmed.

RESOLUTION NO. 30

**BE IT HEREBY RESOLVED:** That the Mayor’s appointment of **DANIEL BEVERE** as Assistant Public Defender for the year 2020, be and the same is hereby confirmed.

RESOLUTION NO. 31

**BE IT HEREBY RESOLVED:** That the Mayors appointment of **LEWIS GIORDINO and CARMEN GIORDINO** be appointed Smoke Detector Inspectors for the year 2020, be and the same is hereby confirmed.

RESOLUTION NO. 32

**BE IT HEREBY RESOLVED:** That **CARMEN GIORDINO AND LEWIS GIORDINO** be and are hereby appointed Fire Prevention Inspectors for the year 2020: and

RESOLUTION NO. 33

**BE IT HEREBY RESOLVED:** That the Mayors appoint **JAMES HANNON III** as Assistant Smoke Detector Inspector and Assistant Fire Inspector for the year 2020, be and the same is hereby confirmed.

RESOLUTION NO. 34

**BE IT HEREBY RESOLVED:** That the Mayor's appointment of **PATRICK BOYLE** as Recreation Director for a one year term at a salary of \$6,000 per year, be and the same is hereby confirmed.

RESOLUTION NO. 35

**BE IT HEREBY RESOLVED:** That Rose Deluca be appointed as a Regular Member to the Kenilworth Recreation Committee for 3 year term, expiring 12/31/22.

RESOLUTION NO. 36

**BE IT HEREBY RESOLVED:** That **KEVIN O'BRIEN** be appointed as Zoning Officer for the Year 2020 at a rate of \$20,000 per annum.

RESOLUTION NO. 37

**BE IT HEREBY RESOLVED,** that the following Mayor's appointments of:

- GREG DAVID as Class #4 for a four year term ending 12/31/2023
- ANTHONY LAUDATI as Class #2, for a one year term ending 12/31/2020
- ROBERT SCHIELKE as Class #3
- DARRIN MCMAHON as Mayor's Designee

To the Planning Board; be and the same are hereby confirmed.

**BE IT FURTHER RESOLVED,** that KATHLEEN MOSCHITTA be appointed Recording Secretary to the Planning Board.

RESOLUTION NO. 38

**BE IT HEREBY RESOLVED:** That the appointment of **MARCONI GAPAS** as Public Health Officer and Right to Know Coordinator for the year 2020, be and the same is hereby confirmed.

RESOLUTION NO. 39

**BE IT HEREBY RESOLVED:** That the **RANDY MOSCARITOLO AND NANCY LAMOREAUX** be appointed to the Board of Health as Regular Members for 3 year terms, ending 12/31/22.

RESOLUTION NO. 40

**BE IT HEREBY RESOLVED:** That the Mayor's appointment of **CATHY CALEMME** as a member of the Library Board of Trustees for 5 year term, ending 12/31/24 be and the same is hereby confirmed.

RESOLUTION NO. 41

**BE IT THEREBY RESOLVED:** that the following Council Committees are designated as follows:

Dept. of Finance

Chairman Daniel Lopez , Councilman Clementi, Councilman Laudati

Dept. of Public Works

Chairman Mark David, Councilwoman Ceceri, Councilman Schielke

Dept. of Public Safety

Chairman Lawrence Clementi, Councilman David, Councilman Lopez

Dept. of Planning, Zoning & Ordinance

Chairman Robert Schielke, Councilman Clementi, Councilman David

Dept. of Recreation & Fire

Chairman Kay Ceceri, Councilman Laudati, Councilman Lopez

Dept. of Education, Health & Human Services

Chairman Gerry Laudati, Councilwoman Ceceri, Councilman Schielke

RESOLUTION NO. 42

**IT HEREBY RESOLVED:** That the following AD HOC COMMITTEES be continued for 2020:

BEAUTIFICATION COMMITTEE  
COAH COMMITTEE  
DRUG ALLIANCE COMMITTEE  
PRIDE IN KENILWORTH COMMITTEE  
TECHNOLOGY COMMITTEE  
FACILITIES COMMITTEE  
VETERAN AFFAIRS

**BE IT FURTHER RESOLVED** that Committee's may be added and/or deleted as the need arises.

RESOLUTION NO. 43

**BE IT HEREBY RESOLVED,** that the Mayor's appointment of **ROBERT BEINER** as Kenilworth's representative to the Union County Transportation Advisory Board be appointed for a 1yr. term beginning January 1, 2020 and ending December 31, 2020, be and the same is hereby confirmed.

RESOLUTION NO. 44

**BE IT HEREBY RESOLVED:** That the Mayor's appointment of **JOHN ZIMMERMAN** as Municipal Drug Alliance Committee Chairman for the year 2020, be and the same is hereby confirmed.

RESOLUTION NO. 45

**BE IT HEREBY RESOLVED:** That the Mayor's appointment of **MICHAEL BALKA** as Municipal Drug Alliance Coordinator for the year 2020, be and the same is hereby confirmed.

RESOLUTION NO. 46

**WHEREAS,** the Borough of Kenilworth has a policy of reimbursing mileage to all officials and employees while on official Borough business; and

**WHEREAS,** the mileage reimbursement rate will be equivalent to the standard business rate as permitted by the Internal Revenue Service effective January 1, 2020.

**NOW, THEREFORE, BE IT RESOLVED,** by the Mayor and Council of the Borough of Kenilworth, County of Union State of New Jersey that authorization is hereby given for all officials and employees a mileage reimbursement rate of .58 cents per mile of business travel driven, equivalent to the standard business rate as permitted by the Internal Revenue Service, effective January 1, 2020.

RESOLUTION NO. 47

**WHEREAS**, a proposal for services was received from Phoenix Advisors, LLC to Serve as Continuing Disclosure Agent & Municipal Advisor of Record for a fee of \$650 per filing year (All-Inclusive fee for up to three (3) outstanding issues), plus \$100 for each additional issue for which filings are required; and

**WHEREAS**, the Local Public Contracts Law (NJSA 40A:11-1 et seq.) requires that the Mayor and Council pass a resolution authorizing the award of contracts.

**NOW THEREFORE BE IT RESOLVED**, as follows:

1. The Borough of Kenilworth hereby awards a contract to **Phoenix Advisors, LLC, 4 West Park Street, Bordentown, NJ 08505 609-291-0130**, whose proposal amounted to \$650 per filing year (All-Inclusive fee for up to three (3) outstanding issues), plus \$100 for each additional issue for which filings are required and \$200 for each new bond issue set up during the year.
2. The Mayor and the Borough Clerk are hereby authorized to execute all documents to effectuate the purposes herein above expressed.

RESOLUTION NO. 48

**BE IT HEREBY RESOLVED**: That **MARCO ANTONIO STUDIO**, 401 Scott Mobus Place, Harrison, NJ 07029, be contracted to videotape and edit two DVD's of the Borough of Kenilworth Council Meetings for the year 2020 at a rate of \$125 per hour (editing fee of \$55 per meeting/event), not to exceed \$5,000 for the year.

RESOLUTION NO. 49

**BE IT HEREBY RESOLVED**: That the following be designated as Official Insurance Agent/Risk Manager for the Borough of Kenilworth for the year 2020: **Reliance Insurance Group** 1460 Route 9 North, Suite 310 Woodbridge, NJ 07095 732-602-0010.

RESOLUTION NO. 50

**WHEREAS**, pursuant to the Fair and Open Process Rule advertisements for proposals were published in the Local Source and posted on the Borough of Kenilworth's Web Site and proposals were received and reviewed for the following Professional Service for the Year 2020 which anticipated cost will be over \$17,500 per year:

**SPECIAL COAH ATTORNEY SERVICES**

**NOW, THEREFORE, BE IT RESOLVED** after review of said proposals, the Mayor's nomination of **JEFFREY R. SURENIAN & ASSOCIATES, LLC** for the Year 2020 at an hourly rate not to exceed \$200.00, be and the same is hereby confirmed.

RESOLUTION NO. 51

**RESOLUTION OF THE COUNCIL OF THE BOROUGH OF KENILWORTH, COUNTY OF UNION, CREATING A MOUNT LAUREL SUBCOMMITTEE TO ASSIST THE BOROUGH IN ADDRESSING AFFORDABLE HOUSING ISSUES**

**WHEREAS**, in order to facilitate the Borough’s efforts to comply voluntarily with its Mount Laurel obligations and to enable the Borough to make informed decisions, the Borough Council finds it prudent to create a Mount Laurel Subcommittee which will meet, as needed, and will provide informed recommendations to the Borough Council and Planning Board.

**NOW, THEREFORE BE IT RESOLVED** as follows:

1. The Borough hereby creates a “Mount Laurel Subcommittee” to work with the Borough’s professionals to facilitate the production of affordable housing and to address the ever changing laws that determine what the Borough’s responsibilities are and how the Borough may address them.
2. In particular, the Mount Laurel subcommittee shall assist the professionals in (a) investigating the facts and all the issues relevant to the Borough’s affordable housing obligations; (b) reviewing and discussing all draft ordinances, resolutions, and other relevant documents associated with the Borough’s affordable housing compliance plan and all related planning documents; (c) discussing any issues relevant to the Borough’s efforts to address affordable housing obligations as defined by the courts, the legislature, and/or various state agencies and (e) making recommendations to the Borough Council.
3. The initial chairman of the Mount Laurel Subcommittee shall be Borough Clerk, Laura Reinertsen.
4. The Borough hereby designates the following persons to the Mount Laurel Subcommittee: (i) Borough Clerk Laura Reinertsen, Chief Municipal Finance Officer Joe Delorio; (ii) Borough Attorney Frank Capece, Esq.; (iii) Special Mount Laurel Counsel, Jeffrey R. Surenian, Esq. and/or Erik C. Nolan, Esq.; (iv) Mount Laurel Planner, Mike Mistretta; (v) Councilman Larry Clementi; Councilman Robert Schielke, Mayor Linda Karlovitch and Alternate Council member (in the event a governing body member cannot attend).
5. The Mount Laurel Subcommittee shall meet periodically to discuss the current status of the law and to take such steps as may assist the Borough in meeting its objective of creating affordable housing.

RESOLUTION NO. 52

**WHEREAS**, the Borough of Kenilworth is in need for payroll services, and;

**WHEREAS**, Casa Payroll Services has provided for these services in the past, and;

**WHEREAS**, the Mayor and Council of the Borough of Kenilworth desires to continue payroll services with Casa Payroll Services for the year 2020; and

**WHEREAS**, on March 23, 2010, the Affordable Care Act was signed into law, and;

**WHEREAS**, employers with fifty (50) or more employees are required to report to the federal government on health coverage they provide as well as ongoing tracking to maintain compliance, and;

**WHEREAS**, CASA Payroll Services, our current payroll service provider, offers tracking and reporting of the required data to comply with the law.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Council of the Borough of Kenilworth that it does hereby authorize Casa Payroll Services for payroll services and ACA reporting services and HR Administration and compliance under the provisions of Federal and State laws for the year 2020.

RESOLUTION NO. 53

**BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey that the following individuals be engaged as Kenilworth Recreation 2019 Basketball Referees at a rate of \$50 (fifty dollars) per game:

John Primavera 37 South 17th Street Kenilworth, NJ 07033	Anthony Primavera 37 South 17th St Kenilworth, NJ 07033	Joe Primavera 37 South 17th Street Kenilworth, NJ 07033	Mike Palmadessa 18 Commonwealth Road Kenilworth, NJ 07033	Rick Pinto 629 Quinton Avenue Kenilworth, NJ 07033
Agelo Maltese 1141 Erhardt Street Union, NJ 07083	Nick DiPetrillo 1246 Wildwood Terrace Union, NJ 07083	Jerry Kirshenbaum 10 Bryan Lane Fanwood, NJ 07203	Greg Czajkowski 34 Easat Munsell Avenue Linden, NJ 07036	James M. Ulaky 15 Osage Drive Craford, NJ 07016
Lew Satulsky 1120 Sylvan Lane Mountainside, NJ 07092	Chris Parkhill 221 Faitoute Avenue Kenilworth, NJ 07033	Joe Iscaro 29 North 12th Street Kenilworth, NJ 07033	Bob Smith 701 Greenbrook Rd N. Plainfield, NJ 07063	Mike Foster 11 Schaeffer Road Maplewood, NJ 07040
Bob Koweleski 140 Belmar Terrace Westfield, NJ 07090	Darryl Brown 111 Runnyon Ave Middlesex, NJ 08846	Frank Conde 332 Raccoon Hollow Mountainside, NJ 07062	Tristan Cox 2881 St Mary's Avenue Planfield, NJ 07062	Ron Tantilo 310 North 12th Street Kenilworth, NJ 07033
Ed Fodale 1025 Robin Court Green Brook, NJ 08812	Luke Ong 523 Victor Street Scotch Plains, NJ 07076	Jeff Pereira 1164 Tice Place Westfield, NJ 07090	Bob Brinkman 5 Crestwood La Summit, NJ 07901	Frank Reale 223 W. St. Georges Ave Linden, NJ 07036

RESOLUTION NO. 54

**WHEREAS**, the Borough of Kenilworth participates in the State Department of Defense excess personal property program which allows approved municipalities to receive excess property at no cost; and

**WHEREAS**, LESO Operations will be coordinating with the Borough to identify and receive property; and

**WHEREAS**, the Borough of Kenilworth has agreed to abide by the provisions of the agreement for any property received.

**BE IT HEREBY RESOLVED**, that the Mayor and Council of the Borough of Kenilworth hereby authorizes the continued participation in the program.

**BE IT FURTHER RESOLVED**, that Kenilworth Police Officer Michael Devlin is designated the Chief Officer and Point of Contact for the LESO Operations Program

RESOLUTION NO. 55

**BE IT RESOLVED** by the Mayor and Council of the Borough of Kenilworth, County of Union, State of New Jersey that the following individuals be engaged as Kenilworth Recreation 2020 Fall Soccer Referees at a rate of \$60 (sixty dollars) per game with two (2) referees or \$90 (ninety dollars) per game with one (1) referee.

John Primavera 37 South 17th Street Kenilworth, NJ 07033	Anthony Primavera 37 South 17th St Kenilworth, NJ 07033	Joe Primavera 37 South 17th Street Kenilworth, NJ 07033	Mike Palmadessa 18 Commonwealth Road Kenilworth, NJ 07033
Agelo Maltese 1141 Erhardt Street Union, NJ 07083	Nick DiPetrillo 1246 Wildwood Terrace Union, NJ 07083	Jerry Kirshenbaum 10 Bryan Lane Fanwood, NJ 07203	Greg Czajkowski 34 Easat Munsell Avenue Linden, NJ 07036
Lew Satulsky 1120 Sylvan Lane Mountainside, NJ 07092	Chris Parkhill 221 Faitoute Avenue Kenilworth, NJ 07033	Joe Iscaro 29 North 12th Street Kenilworth, NJ 07033	Bob Brinkman 5 Crestwood La Summit, NJ 07901
Frank Reale 223 West St. Georges Ave Linden, NJ 07036			



RESOLUTION NO. 56

**BE IT HEREBY RESOLVED** that **PAUL PARSONS** be appointed Tax Assessor for the year 2020.

**BE IT FURTHER RESOLVED** that **KEVIN PALUMBO** 8 Meadowbrook Road, Flemington, NJ 08822, be appointed Temporary Assistant Tax Assessor for a total salary of \$7,000.00, effective January 3, 2020.

RESOLUTION NO. 57

**WHEREAS**, the Borough understands that it is beneficial to have in place an Employee Assistance Program, which is a third-party professional agency providing counseling and referral services for employees and their dependents; consultation and training for supervisors; human resources consultation and cost containment services; and

**WHEREAS**, while the Local Public Contracts Law does not require competitive bidding for contracts anticipated to be below \$17,500, or which are specialized and qualitative in nature requiring expertise, extensive training and proven reputation in the field of endeavor; and

**WHEREAS**, subject to the certification of availability of funds by the Chief Financial Officer, **Intervention Strategies International, Inc.** is qualified and has agreed to provide professional services in relation to the provision of employee assistance pursuant to the rate schedules provided for in its proposal for 2020.

**NOW, THEREFORE, BE IT RESOLVED** by the Borough Council of the Borough of Kenilworth in the County of Union, State of New Jersey that **Intervention Strategies International, Inc., 351 Evelyn St., Paramus, NJ 07652** is hereby awarded a contract for the provision of the Borough's employee assistance program as needed during 2019, pursuant to the non-fair and open process for at a rate of \$500.00 per month.

**BE IT FURTHER RESOLVED** that the Mayor and the Clerk are hereby authorized and directed to execute an Agreement for the provision of such professional services, a copy of which shall be maintained by the Clerk and advertised in the Borough's official newspaper pursuant to law.

RESOLUTION NO. 58

**BE IT HEREBY RESOLVED:** That the Mayor's appointment of **Kathleen Wierzbinski**, 86 Broadway, Clark, NJ 07066, as:

**Temporary Senior Director**

for the year 2020, at a rate of \$500.00 per month, until a permanent Senior Director is appointed and the same is hereby confirmed; effective January 1, 2020.

MEETING OPENED TO THE PUBLIC

Motion was made by Councilwoman Ceceri, seconded by Councilman Schielke to open the meeting to the public. All in favor.

Walter Sosnosky, 36 South 17<sup>th</sup> Street – Mr. Sosnosky said what happened tonight is the genesis of our democracy. Small communities like us all throughout the country coming together to elect local leadership. This is the essence of how we survive as a nation, the people are important and decisions have been made and leaders have been chosen. He wished the Mayor and Council the best for the next 4 years.

Motion was made by Councilman Laudati, seconded by Councilman Clementi to close the Meeting to the Public. All in favor.

BENEDICTION

Pastor Nova, United Methodist Church gave the benediction.

COUNCIL COMMENTS

Councilman Laudati congratulated to the Mayor, Councilwoman Ceceri, Councilman David and our new Councilman Daniel Lopez. He said we have a good Council this year and under the Mayor's guidance we will do the most improvements that we can.

ADJOURNMENT

There being no further business to come before the Council, it was moved by Councilman David seconded by Councilwoman Ceceri and carried, that the meeting be adjourned to the call of the chair.

Respectfully submitted,

Kathleen Moschitta  
Deputy Borough Clerk