

**Borough of Kenilworth
567 Boulevard
Kenilworth, NJ 07033**

**Department of Public Works
2013
Information Guide**

PUBLIC WORKS..... 276-5073

MAYOR:

Kathi Fiamingo

COUNCIL MEMBERS:

Peter Corvelli

Anthony DeLuca

Toni Giordano

Brian Joho

Scott Klinder

Fred Pugliese

BOROUGH TELEPHONE NUMBERS

EMERGENCY.....	911
POLICE DEPARTMENT.....	276-1700
BOROUGH CLERK.....	276-9090
TAX OFFICE.....	276-5801
BOARD OF HEALTH.....	276-2740
BUILDING INSPECTOR.....	276-5802
LIBRARY.....	276-2451
SENIOR CENTER.....	272-7746
HARDING SCHOOL.....	276-5936
BREARLEY M/H SCHOOL.....	931-9696
FIRE PREVENTION.....	276-8935
RECREATION.....	272-4995

RECYCLING INFORMATION

Recycling is mandatory according to local ordinance. Maximum fine is \$500.00.
Our collection is now Single Stream. EVERYTHING CAN BE COMBINED TOGETHER.

HOW TO PREPARE MATERIALS

Newspaper, magazines, junk mail, catalogs, notebooks, office paper, telephone books can be put together in a paper bag or tied with string.

Corrugated Cardboard must be FLATTENED.

Food and beverage containers made of glass, aluminum and steel, as well as plastic soda, water, milk, juice and detergent bottles can be mixed together in a sturdy metal or plastic container.

PLACE ALL MATERIAL IN A REUSABLE CONTAINER NO LARGER THAN 32 GALLONS.
PLEASE RINSE ALL FOOD & BEVERAGE CONTAINERS THOROUGHLY

SET IT OUT EARLY! Place recyclables out the night before collection day. Pick-up times will vary.

RECYCLABLES WILL BE PICKED UP ON THE FOLLOWING TUESDAYS ONLY.

JANUARY----- 15 & 29
FEBRUARY----- 12 & 26
MARCH----- 12 & 26
APRIL----- 9 & 23
MAY----- 7 & 21
JUNE----- 4 & 18
JULY----- 2, 16 & 30
AUGUST----- 13 & 27
SEPTEMBER----- 10 & 24
OCTOBER----- 8 & 22
NOVEMBER----- 5 & 19
DECEMBER----- 3, 17 & 31

REMEMBER
THESE ARE THE ONLY SCHEDULED DATES

GIORDANO COMPANY, INC.

HOTLINE:

1-888-REUSE4U (1-888-738-7348)

CALL THE ABOVE NUMBER IF YOUR RECYCLABLES ARE NOT PICKED UP.

REMEMBER: Borough code chapter 106.7 states: items, i.e., garbage, clean up, recyclables, etc., are to be placed at curbside no earlier than 5:00 P.M. on the night before regularly scheduled pick-up. This code will be enforced and you will be subject to the fines and penalties of the code if it is not adhered to.

SANITATION HOLIDAYS

THERE WILL BE NO GARBAGE PICK-UP ON THE FOLLOWING HOLIDAYS. IT WILL BE PICKED UP ON YOUR NEXT REGULARLY SCHEDULED DAY.

TUESDAY- JANUARY 1ST - NEW YEAR'S DAY
MONDAY - JANUARY 21ST - MARTIN LUTHER KING DAY
MONDAY - MAY 27TH - MEMORIAL DAY
THURSDAY - JULY 4TH - INDEPENDENCE DAY
MONDAY - SEPTEMBER 2ND - LABOR DAY
THURSDAY - NOVEMBER 28TH - THANKSGIVING DAY
WEDNESDAY - DECEMBER 25TH - CHRISTMAS DAY

KEEP KENILWORTH CLEAN

PUBLIC WORKS DEPARTMENT - 276-5073

HOURS OF OPERATION FOR RECYCLING DROP-OFF ARE 7:00 AM - 2:00 PM, MONDAY THROUGH FRIDAY
www.kenilworthborough.com

GENERAL HOUSEHOLD CLEAN-UP (BULKY WASTE)

Clean-up will be held during the months of APRIL and OCTOBER. Collections will be conducted by the City of Rahway on the following days of these months only:

NORTH SIDE OF TOWN

WEDNESDAY, April 10TH (UNTIL COMPLETED)

WEDNESDAY, October 9TH (UNTIL COMPLETED)

SOUTH SIDE OF TOWN

WEDNESDAY, April 17TH (UNTIL COMPLETED)

WEDNESDAY, October 16TH (UNTIL COMPLETED)

MATERIALS COLLECTED:

The City of Rahway will be responsible for the collection of general household clean-up (Type 13 bulky waste), including the following materials: furniture, toys, storm windows, rugs, storm doors, doors, clothing, windows, wood fencing, lawn furniture and carpeting. Every effort must be made to properly and safely containerize or bundle materials for collection wherever possible.

MATERIALS NOT COLLECTED:

The City will not be responsible for the collection of household garbage (food waste), recyclables, ashes, dirt, grass, leaves, tree trunks, stumps, branches, pool filters, car tires, railroad ties, rocks, stones, asphalt, concrete, closed top drums, automobile parts, appliances (white goods), electronics, paint, chemicals; and materials resulting from: demolition, alterations, or repairs to buildings or other structures, and any other materials not prepared properly as defined above.

Please be aware that metal items are picked up by the Kenilworth Department of Public Works during clean-up.

Bulky waste must be placed at curbside after 5:00 p.m. on the night before the scheduled pick-up. Once your street has been picked up, no further items can be put out. No exceptions will be made.

WHITE GOODS, REFRIGERATORS AND AIR CONDITIONERS

Residents will be charged a fee of \$35.00 per unit for disposal of stoves, washer machines, water heaters and dryers. Also, residents will be charged a fee of \$35.00 per unit for disposal of refrigerators, freezers, air conditioners, dehumidifiers or any other item containing Freon or other refrigerants. The fee must be paid at the Borough Clerks Office, 567 Boulevard, prior to pick-up of each unit. Refrigerator doors must be removed before being placed at curbside for pick-up. Pick-up will take place every third Friday of the month beginning March 15th, 2013 and ending on October 18th, 2013. Residents must pay the disposal fee one week prior to scheduled pick-up. DO NOT PLACE WHITE GOODS OUT FOR BULKY WASTE PICK-UP. Items that are not placed at curbside the day of the scheduled pick-up will be rescheduled for the following month. Items must be placed at curbside after 5:00 p.m. on the night before the scheduled pick-up.

TREE REMOVAL AND MAINTENANCE

Borough residents, who have a Borough tree on their property, and need maintenance performed on that tree, must call 276-5073 to have the tree inspected. The Borough will not remove any tree that is healthy or perform any pruning that will jeopardize the health or appearance of the tree. Borough Trees that need to be removed or pruned will be put on a tree removal/maintenance list that is prioritized based on the type of problem or emergency that needs to be addressed. Borough residents who wish to obtain a permit from the Borough to remove a Borough tree must state in writing the reason for the removal of the tree. A decision will be rendered by the Public Works Committee and the resident will be notified in writing of that decision. The written request must accompany the tree permit. Permits can be obtained at the Borough Clerk's Office, 567 Boulevard. Residents who are granted permission to remove a Borough tree shall be responsible for the safe removal, grinding of the stump, clean up, and disposal of the tree. Residents who remove a Borough tree (by obtaining a permit), or a private tree, will not be permitted to dispose of any tree parts at the Borough yard or at curbside.

Residents who wish to adopt a beautiful Borough tree, and are willing to water and care for it, please contact the Public Works Department at 276-5073.

RECYCLING DROP-OFF

Borough residents are permitted to drop off **RECYCLABLE MATERIALS ONLY**, i.e.; bottles, cans, newspaper, corrugated cardboard and motor oil, at the Public Works Yard. Proof of residency (Vehicle Registration) is required. Any vehicle without proof of residency will be turned away from the yard. Hours for drop off are Monday through Friday between the hours 7:00 A.M. and 2:00 P.M. Residents are required to stop in at the office or see the yard attendant and to have their recyclable items checked. **BULKY WASTE, GRASS, BRUSH, LEAVES ETC. ARE NOT ACCEPTED AT THE BOROUGH YARD.**

LEAF COLLECTION

The Borough of Kenilworth's Leaf Collection Program will commence operation **on or about** November 1st, 2013. **All leaves must be raked to the curb by December 15th for final removal.** Our final pass will be made the week of December 16th. Leaf removal and disposal is a huge undertaking, the successful completion of which is dependent upon the cooperation of each homeowner.

Starting December 16th, 2013 through January 2014, all leaves must be placed in a covered 32 gallon trash receptacle and may be placed at curbside for pick-up. **Leaves will not be picked up after January 31st, 2014.**

Leaves must be raked into the street, leaving a space between the curb and leaves to allow for drainage. Residents who do not wish to rake their leaves to the curb may put them in a **covered 32 gallon trash receptacle** placed at curbside. Do not rake leaf pile(s) onto or around any handicapped-designated areas or fire hydrants. Do not rake leaf pile(s) onto streets where they will impede traffic or cover any painted street markings, i.e., crosswalks, stop-bars and lettering. Leaves **MUST NOT CONTAIN** branches, shrub clippings, or other foreign matter. **DO NOT RAKE LEAVES INTO OR ON TOP OF STORM WATER CATCH BASINS.** **In addition, do not bag leaves for street pick-up.**

Three working units will be collecting leaves within individual districts in an orderly, pre-determined pattern. Adherence to these patterns is the only effective method of assuring a fair and successful operation. Residents shall not rake their leaves into the street immediately after the collectors have passed. As always, all leaves will eventually be collected. Therefore, **REPEATED TELEPHONE CALLS TO THE DEPARTMENT OF PUBLIC WORKS WILL NOT GET THE JOB DONE ANY FASTER.** Residents who live along the Boulevard and Michigan Avenue should be aware that their curbside leaf removal is done by the Union County Department of Public Works.

YOUR COOPERATION IS GREATLY APPRECIATED

In order to prevent the possibility of fire, do not park vehicles on leaves that are piled in the street.

GRASS PICK-UP

Grass clippings will be picked up every Tuesday, starting April 2nd through October, only. Grass clippings must be placed in a **covered 32 gallon trash receptacle only.** Grass clippings or any other type of vegetative matter placed in bags will not be picked up. **DO NOT** mix any brush (branches, tree parts) with grass, it will be left until separated.

BRUSH PICK-UP

Brush (branches, tree parts) will be picked up **once a month** on the following dates:

1/28/13	3/25/13	5/28/13	7/29/13	9/30/13
2/25/13	4/29/13	6/24/13	8/26/13	10/28/13

Brush must be bundled and tied in three-foot sections. **SMALL TWIGS ONLY** may be placed in a 32 gallon trash receptacle. Do not mix any other material with brush. Brush **WILL NOT** be picked up during the months of November and December. Christmas trees will be picked up at curbside starting December 31st, 2013 through January 17th, 2014. Trees that have lights, ornaments, or that are wrapped in plastic bags, **will not** be picked up.

UNION COUNTY RECYCLING EVENTS 2013

For electronic and household hazardous waste events please go to the Union County Web Page at www.ucnj.org.

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Department of Public Works
2011
Stormwater Education Information:
Backyard Leaf Composting and Pet Waste Pollutes Our Waters

Five other related fact sheets are also available at the Kenilworth Public Works Department located at 401 Sheridan Ave.

Related fact sheets:

Minimizing Grass Clippings

Yard Trimmings Management Strategies in New Jersey

Using Leaf Composting

What is Nonpoint Source Pollution

Solutions to Stormwater Pollution

How to Manage Leftover Latex Paint

“HELP KEEP KENILWORTH AND OUR WATER CLEAN”

“PLEASE REMEMBER TO RECYCLE, IT’S THE LAW”

Please call the Kenilworth Public Works Department at (908)276-5073 if you have any questions related to Stormwater Pollution and Recycling.

Daniel Ryan, Superintendent
Kerry Senica, Recycling Coordinator