

**Borough of Kenilworth
567 Boulevard
Kenilworth, NJ 07033**

**Department of Public Works
2016**

Information Guide

www.kenilworthborough.com

PUBLIC WORKS..... 276-5073
401 Sheridan Avenue

RECYCLING..... 276-3105
HOURS OF OPERATION FOR RECYCLING DROP-OFF
7:00 AM – 2:00 PM, MONDAY THROUGH FRIDAY

**PRSRT STD
U.S. POSTAGE
PAID
UNION, NJ
07083
PERMIT NO. 318**

ECRWSEDDM

*****ECRWSEDDM*****

**Residential Customer
Kenilworth, NJ 07033**

MAYOR:

Anthony DeLuca

COUNCIL MEMBERS:

Kay Anne Ceceri

Peter Corvelli

Brian Joho

Gerard Laudati

Nicholas Mascaro

BOROUGH TELEPHONE NUMBERS

EMERGENCY.....	911
POLICE DEPARTMENT.....	276-1700
BOROUGH CLERK.....	276-9090
TAX OFFICE.....	276-5801
BOARD OF HEALTH.....	276-2740
BUILDING INSPECTOR.....	276-5802
LIBRARY.....	276-2451
SENIOR CENTER.....	272-7746
HARDING SCHOOL.....	276-5936
BREARLEY M/H SCHOOL.....	931-9696
FIRE PREVENTION.....	276-8935
RECREATION.....	272-4995

2016 RECYCLING INFORMATION

Recycling is mandatory according to local ordinance. Maximum fine is \$500.00.
Our collection is now Single Stream. EVERYTHING CAN BE COMBINED TOGETHER.

HOW TO PREPARE MATERIALS

Newspaper, magazines, junk mail, catalogs, notebooks, office paper, telephone books can be put together in a paper bag or tied with string.

Corrugated Cardboard must be FLATTENED.

Food and beverage containers made of glass, aluminum and steel, as well as plastic soda, water, milk, juice and detergent bottles can be mixed together in a sturdy metal or plastic container.

PLACE ALL MATERIAL IN A REUSABLE CONTAINER NO LARGER THAN 32 GALLONS.
PLEASE RINSE ALL FOOD & BEVERAGE CONTAINERS THOROUGHLY

SET IT OUT EARLY! Place recyclables out the night before collection day. Pick-up times will vary.

RECYCLABLES WILL BE PICKED UP ON THE FOLLOWING TUESDAYS ONLY.

JANUARY----- 12 & 26
FEBRUARY----- 9 & 23
MARCH----- 8 & 22
APRIL----- 5 & 19
MAY-----3, 17 & 31
JUNE-----14 & 28
JULY-----12 & 26
AUGUST----- 9 & 23
SEPTEMBER----- 6 & 20
OCTOBER----- 4 & 18
NOVEMBER----- 1, 15 & 29
DECEMBER-----13 & 27

REMEMBER
THESE ARE THE ONLY SCHEDULED DATES
GIORDANO COMPANY, INC.
HOTLINE:
1-800-216-2250
CALL THE ABOVE NUMBER IF YOUR RECYCLABLES ARE NOT PICKED UP.

REMEMBER: Borough code chapter 106.7 states: items, i.e., garbage, clean up, recyclables, etc., are to be placed at curbside no earlier than 5:00 P.M. on the night before regularly scheduled pick-up. This code will be enforced and you will be subject to the fines and penalties of the code if it is not adhered to.

2016 SANITATION HOLIDAYS

THERE WILL BE NO GARBAGE PICK-UP ON THE FOLLOWING HOLIDAYS. IT WILL BE PICKED UP ON YOUR NEXT REGULARLY SCHEDULED DAY.

FRIDAY – JANUARY 1ST – NEW YEAR'S DAY
MONDAY – JANUARY 18TH – MARTIN LUTHER KING DAY
MONDAY – MAY 30TH – MEMORIAL DAY
MONDAY – JULY 4TH – INDEPENDENCE DAY
MONDAY – SEPTEMBER 5TH – LABOR DAY
THURSDAY – NOVEMBER 24TH – THANKSGIVING DAY
MONDAY – DECEMBER 26TH – CHRISTMAS DAY OBSERVED

All items, such as household garbage, recyclables, brush, grass, bulky waste, etc., must be placed at the curb after 5 pm the night before the scheduled pickup. Due to weather and other circumstances, it may take one or two extra days to complete. Please leave your items at the curb until they are picked up. Do not place any items out after your street has been completed. No exceptions will be made.

UNION COUNTY RECYCLING EVENTS 2016

For electronic, paper shredding, scrap metal, and household hazardous waste events please go to the Union County Web Page at www.ucnj.org.

2016 GENERAL HOUSEHOLD CLEAN-UP (BULKY WASTE)

Clean-up will be held during the months of **APRIL** and **OCTOBER**. Collections will be conducted by the City of Rahway on the following days of these months only:

NORTH SIDE OF TOWN

WEDNESDAY, April 13TH (UNTIL COMPLETED)

WEDNESDAY, October 5TH (UNTIL COMPLETED)

SOUTH SIDE OF TOWN

WEDNESDAY, April 20TH (UNTIL COMPLETED)

WEDNESDAY, October 12TH (UNTIL COMPLETED)

MATERIALS COLLECTED:

The City of Rahway will be responsible for the collection of general household clean-up (Type 13 bulky waste), including the following materials: furniture, toys, storm windows, rugs, storm doors, doors, clothing, windows, wood fencing, lawn furniture and carpeting. **Every effort must be made to properly and safely containerize or bundle materials for collection wherever possible.**

MATERIALS NOT COLLECTED:

The City will not be responsible for the collection of household garbage (food waste), recyclables, ashes, dirt, grass, leaves, tree trunks, stumps, branches, pool filters, car tires, railroad ties, rocks, stones, asphalt, concrete, closed top drums, automobile parts, appliances (white goods), **electronics***, **paint**, **chemicals**, and materials resulting from: demolition, alterations, repairs to buildings or other structures, **and any other materials not prepared properly as defined above.**

***Electronics or E-Waste must be brought to the DPW. It will no longer be picked up at the curb.**

Please be aware that metal items are picked up by the Kenilworth Department of Public Works during clean-up.

Bulky waste must be placed at curbside after 5:00 p.m. on the night before the scheduled pick-up. Once your street has been picked up, no further items can be put out. No exceptions will be made.

2016 WHITE GOODS, REFRIGERATORS AND AIR CONDITIONERS

Residents will be charged a fee of \$35.00 per unit for disposal of stoves, washer machines, water heaters and dryers. Also, residents will be charged a fee of \$35.00 per unit for disposal of refrigerators, freezers, air conditioners, dehumidifiers or any other item containing Freon or other refrigerants. The fee must be paid at the Borough Clerks Office, 567 Boulevard, prior to pick-up of each unit. Refrigerator doors must be removed before being placed at curbside for pick-up. Pick-up will take place every third Friday of the month beginning March 18TH, 2016 and ending on October 21ST, 2016. Residents must pay the disposal fee one week prior to scheduled pick-up. **DO NOT PLACE WHITE GOODS OUT FOR BULKY WASTE PICK-UP.** Items that are not placed at curbside the day of the scheduled pick-up will be rescheduled for the following month. Items must be placed at curbside after 5:00 p.m. on the night before the scheduled pick-up.

TREE REMOVAL AND MAINTENANCE

Borough residents, who have a Borough tree on their property, and need maintenance performed on that tree, must call the DPW to have the tree inspected. The Borough will not remove any tree that is healthy or perform any pruning that will jeopardize the health or appearance of the tree. Borough Trees that need to be removed or pruned will be put on a tree removal/maintenance list that is prioritized based on the type of problem or emergency that needs to be addressed. Borough residents who wish to obtain a permit from the Borough to remove a Borough tree must state in writing the reason for the removal of the tree. A decision will be rendered by the Public Works Committee and the resident will be notified, in writing, of that decision. The written request must accompany the tree permit. Permits can be obtained at the Borough Clerk's Office, 567 Boulevard. Residents who are granted permission to remove a Borough tree shall be responsible for the safe removal, grinding of the stump, clean up, and disposal of the tree. **Residents who remove a Borough tree (by obtaining a permit), or a private tree, WILL NOT be permitted to dispose of any tree parts at the Borough yard or at curbside for brush pick up.**

Residents who wish to adopt a beautiful Borough tree, and are willing to water and care for it, should contact the Public Works Department at 276-5073.

RECYCLING DROP-OFF

Borough residents are permitted to drop off RECYCLABLE MATERIALS ONLY, i.e.; bottles, cans, newspaper, corrugated cardboard and motor oil, at the Public Works Yard. Proof of residency (Vehicle Registration) is required. Any vehicle without proof of residency will be turned away from the yard. Hours for drop off are Monday through Friday between the hours 7:00 A.M. and 2:00 P.M. Residents are required to stop in at the office or see the yard attendant and to have their recyclable items checked. BULKY WASTE, GRASS, BRUSH, LEAVES ETC. ARE NOT ACCEPTED AT THE BOROUGH YARD.

2016 –'17 LEAF COLLECTION

The Borough of Kenilworth's Leaf Collection Program will commence operation on or about November 1ST 2016. All leaves must be raked to the curb by December 18TH, for final removal. Our final pass will be made the week of December 19TH. Leaf removal and disposal is a huge undertaking, the successful completion of which is dependent upon the cooperation of each homeowner.

Starting December 19TH, 2016 through January 2017, all leaves must be placed in a covered 32 gallon trash receptacle and may be placed at curbside for pick-up. Leaves will not be picked up after January 27TH, 2017.

Leaves must be raked into the street, leaving a space between the curb and leaves to allow for drainage. Residents who do not wish to rake their leaves to the curb may put them in a covered 32 gallon trash receptacle placed at curbside. Do not rake leaf pile(s) onto or around any handicapped-designated areas or fire hydrants. Do not rake leaf pile(s) onto streets where they will impede traffic or cover any painted street markings, i.e., crosswalks, stop-bars and lettering. Leaves **MUST NOT CONTAIN** branches, shrub clippings, or any other foreign matter. Leaf piles containing foreign matter will not be pick up. **DO NOT RAKE LEAVES INTO, OR ON TOP OF, STORM WATER CATCH BASINS.** In addition, do not put leaves in plastic or brown bags for street pick-up.

Three working units will be collecting leaves within individual districts in an orderly, pre-determined pattern. Adherence to these patterns is the only effective method of assuring a fair and successful operation. Residents shall not rake their leaves into the street immediately after the collectors have passed. As always, all leaves will eventually be collected. Therefore, **REPEATED TELEPHONE CALLS TO THE DEPARTMENT OF PUBLIC WORKS WILL NOT GET THE JOB DONE ANY FASTER.** Residents who live along the Boulevard and Michigan Avenue should be aware that their curbside leaf removal is done by the Union County Department of Public Works.

YOUR COOPERATION IS GREATLY APPRECIATED

In order to prevent the possibility of fire, do not park vehicles on leaves that are piled in the street.

2016 GRASS PICK-UP

Grass clippings will be picked up every Tuesday, starting April 5TH through October 25TH, only. Grass clippings must be placed in a covered 32 gallon trash receptacle only. Grass clippings or any other type of vegetative matter placed in bags will not be picked up. **DO NOT** mix any brush (branches, tree parts) with grass, it will be left until separated. In the event your grass is not picked up, please call Jersey Landscape & Garden Supply at 908-349-8778.

2016 BRUSH PICK-UP

Brush (branches, tree parts) will be picked up on the following dates:

1/25/16	2/29/16	3/28/16	4/11/16 & 4/25/16	5/9/16 & 5/23/15	6/6/16 & 6/20/16
7/5/16 & 7/18/15	8/8/16 & 8/22/16	9/12/16 & 9/26/16	10/11/16 & 10/24/16		

Brush must be bundled and tied in three-foot sections. SMALL TWIGS ONLY may be placed in a 32 gallon trash receptacle. Do not mix any other material with brush. Do not put Brush out for grass pick up. Brush **MUST** be placed at curbside the night before. Brush **WILL NOT** be picked up during the months of November and December. Christmas trees will be picked up at curbside starting December 27TH, 2016 through January 13TH, 2017. Trees that have lights, ornaments, or that are wrapped in plastic bags, will not be picked up. Do not put brush in brown or plastic bags. Residents who remove a Borough tree (by obtaining a permit), or a private tree, WILL NOT be permitted to dispose of any tree parts at the Borough yard or at curbside for brush pick up.